



Republic of the Philippines
Department of Education
REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID – 2023 – 0683

To: Rebecca C. Sagot, CESO VI- ASDS
Eduard C. Amoguis, EdD – CID Chief
Ramel M. Pilo, SGOD Chief
Eric P. Indie – PSDS, Sto. Tomas West District
All Elementary and Secondary School Heads of Sto. Tomas West District
Teaching and Non-Teaching Staff
All other concerned

Subject: **STO. TOMAS WEST DISTRICT MEETING OF TEACHING AND NON-TEACHING PERSONNEL**

Date: August 15, 2023

1. Please be informed that there will be a meeting of all Teaching and Non-Teaching Personnel of Sto. Tomas West District on August 25, 2023 at 8:00 – 5:00 pm at Sto. Tomas National High School, Menzi, Sto. Tomas, Davao del Norte. The following are the topics to be discussed:
 - a. DO 08, 2015 – Policy Guidelines on Classroom Assessment for the K12 Basic Education Program
 - b. DO 42, 2016 - Policy Guidelines on Daily Lesson Preparation for the K to 12 Basic Education Program
 - c. Code of Ethics
 - d. Others
2. Travelling and other incidental expenses is chargeable against local funds subject to the usual accounting and auditing rules and regulations.
3. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
4. Immediate dissemination of this memorandum to all concerned is desired.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

cid/epi




EDUARD C. AMOGUIS, EdD
Chief Education Supervisor
Curriculum Implementation Division 

