



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID – 2023 – 0685

To: Rebecca C. Sagot, CESO VI - ASDS  
Divina P. dela Cueva, PSDS – Kapalong West District  
Annaliza Sepe – Nurse II  
Nathaniel, Jr. B. Inutan – ADAS I  
Marlyn T. Quilla – ADAS II  
Kapalong West District SBFP Coordinators

Subject: **KAPALONG WEST DISTRICT EMERGENCY MEETING ON SCHOOL-BASED FEEDING PROGRAM (SBFP) UPDATES**

Date: August 16, 2023

1. This office informs the concerned individuals for the conduct of Kapalong West District Emergency Meeting on School-Based Feeding Program Updates on **August 17, 2023 at 9 o'clock in the morning at Kapalong West District Office, Gabuyan Central Elementary School, Kapalong.**
2. The emergency meeting shall discuss on the following agenda, to wit;
  - a. Status of SBFP documents
  - b. Time-frame for S.Y. 2023-2024
  - c. Nutritional Assessment
  - d. Updates of SBFP
3. Attendance is a must, however, in case of division, regional, and national activities scheduled in conflict with the set conference, it is advised then that this conference be given priority over other tasks and other activities.
4. It is always reiterated and emphasized that all personnel involved in the activity must have proper standards and proper safety protocols and continually support and recognize the value of equality and diversity as stipulated in Division Memorandum No. 818, s. 2021.
5. The teaching personnel involved in this activity are entitled to service credits/compensatory overtime credits (COC) for the services rendered.
6. Travel, food and other incidental expenses of the participants relative to the participation of this activity shall be charged against school MOOE and/or any local funds subject to the usual accounting and auditing rules and regulations

Page 1 of 2





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7. Wide and immediate dissemination of this memorandum to all concerned is desired.

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

CID/dpdc

  
EDUARD C. AMOGUIS, EdD  
Chief Education Supervisor  
Curriculum Implementation Division

8/16/2023

DEPED DAVAO DEL NORTE  
RECORDS SECTION  
**RELEASED**  
DATE: 8-16-23  
BY: 

