



Republic of the Philippines
Department of Education

REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2023-0711

To: Rebecca C. Sagot, CESO VI – Assistant Schools Division Superintendent
Eduard C. Amoguis - Chief Education Supervisor, CID
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
Concerned School Heads

Subject: **MONITORING OF THE OPENING OF CLASSES – OPLAN BALIK ESKWELA FOR SCHOOL YEAR 2023-2024**

Date: August 25, 2023

1. As we prepare for the Opening of Classes for School Year 2023-2024, we would like to remind all Education Program Supervisors (EPSs) and Public Schools District Supervisors (PSDSs) and school heads to intensify our monitoring efforts under the Oplan Balik Eskwela program.
2. The Oplan Balik Eskwela (OBE) program aims to ensure the smooth opening of classes and address issues and concerns that may arise during the initial weeks of the school year. It is important that we work together to make sure that every student is able to attend school on the first day of classes and that all necessary preparations are in place.
3. To achieve this, we would like to request all EPSs and PSDSs and school heads to do the following:
 - a. Conduct thorough inspection of all school facilities to ensure that they are ready for the opening of classes. This includes classrooms (class schedule, table, chairs, etc.), laboratories, libraries, and other areas that will be used by students and teachers.
 - b. Coordinate with local government units and other stakeholders to ensure that students who are coming from other places are able to enroll in their respective schools.
 - c. Monitor the attendance of students during the first few weeks of classes and address any issues that may arise.
 - d. Ensure that all teachers are present and prepared for the opening of classes, and that they are properly trained to handle their respective subjects.
 - e. Coordinate with the Schools Division Office and other government agencies to address any issues or concerns that may arise during the opening of classes.
4. A Locator Slip of the EPSs and PSDSs should be signed by the CID Chief at least one day before the actual monitoring. Everyone should adhere to the No Locator Slip No Travel Policy of the Department of Education.
5. An online monitoring tool in the form of Google doc shall be utilized to ensure the speedy response if there are issues and concerns needing immediate action.





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6. Travel expenses incurred during the conduct of the school monitoring shall be charged to Division Maintenance and Other Operating Expenses (MOOE) subject to the availability of funds and the usual accounting and auditing rules and regulations.
7. Immediate and wide dissemination of this memorandum to all concerned is desired.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent



CID/eca
Fn: 2023 OBE Monitoring

