



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID-2023-0729

To : Rebecca C. Sagot, CESO VI, ASDS  
Eduard C. Amoguis, EdD, Chief EPS-CID  
Bernardo F. Boyles- PSDS  
Carmen District School Heads

Subject : **CARMEN DISTRICT INSTALLATION OF A SCHOOL HEAD**

Date : September 5, 2023

1. The installation of new School Principal of New Maligaya Elementary will be on September 7, 2023.
2. The said activity will be attended of school heads as witnesses, assigned EPS Matrix Supervisor and Public Schools District Supervisor.
3. It is always reiterated and emphasized that all personnel involved in the activity must observe health standards and proper safety protocols and continually support and recognize the value of equality and diversity as stipulated in Division Memo. No. 818 s. 2021.
4. Travel and other incidental expenses of the participants relative to the participation of this activity shall be charged to School Maintenance and Other Operating Expenses (MOOE) and or any local funds subject to the existing accounting and auditing rules and regulations.
5. Wide dissemination of this memorandum to all concerned is desired.

  
**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent



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