



Republic of the Philippines
Department of Education
REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2023-0743

To: Rebecca C. Sagot, CESO VI, ASDS
Eduard C. Amoguis, EdD - Chief, Curriculum Implementation Division
Exelsis Deo A. Deloy, Ph.D – EPS, Matrix Supervisor
Divina P. Dela Cueva, Public Schools District Supervisor
Public Elementary and Secondary School Heads
All Concerned AO's and AdAs's

Subject: **REGULAR SCHOOL HEADS' MEETING OF SCHOOLS IN KAPALONG WEST DISTRICT FOR S.Y 2023-2024**

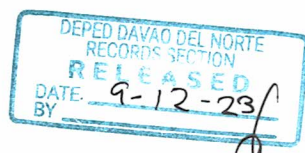
Date: September 12, 2023

1. Anchored on the thrust of the Division of Davao del Norte to guarantee the quality of delivery of service and its efficient operations under the MATATAG Agenda, a series of regular monthly meeting will be conducted by Kapalong West District with the scheme below, to wit;

No.	Date	Venue
1	September 13, 2023	Pag-asa ES
2	October 2023 (TBA)	Gabuyan CES
3	November 2023 (TBA)	Doña Carmen Soriano ES
4	December 2023 (TBA)	Sagana ES

2. Anent hereto, all school heads are tasked to prepare their respective accomplishment report, best practices and other school updates.
3. All participants are encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by the office.
4. Travel, food and other incidental expenses shall be charged against school MOOE subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is highly desired.


REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent



CID/dpd

