



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID – 2023 - 0749

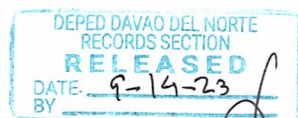
To : Rebecca C. Sagot, CESO VI, ASDS
Eduard C. Amoguis, EdD, Chief EPS-CID
Medos O. Jala, EPS, Matrix Supervisor
Ana N. Redaniel – Public Schools District Supervisor
Mercy M. dela Cruz, District Nurse
Kapalong East District School Heads –Elementary and Secondary
All Other Concerned Personnel

Subject : **REGULAR SCHOOL HEADS' MEETING AND MONITORING OF SCHOOLS IN KAPALONG EAST DISTRICT FOR SY 2023-2024**

Date : September 14, 2023

1. Relative to full implementation of basic education services and giving of technical assistance for the SY 2023-2024, this office informs the conduct of a **Regular School Heads' Meeting every Tuesday of the week, 8:30 in the morning** as well as **Monitoring of Schools every Thursday or any days of the week** participated by both elementary and secondary School Heads and other personnel concerned of Kapalong East District.
2. Attendance is a must, however, in case of division, region and national activities scheduled in conflict with the set activity, it is advised then that these activities be given priority over the regular meeting and monitoring.
3. It is highly encouraged to continually support and recognize the value of equality and diversity as stipulated in Division Memo. No. 818 s. 2021.
4. Travel and other expenses incurred by the participants while attending the activity shall be charged to School's MOOE and or any local funds subject to the existing accounting and auditing rules and regulations.
5. Wide dissemination of this memorandum to all concerned is desired.


REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent



CID/anr

