



Republic of the Philippines
Department of Education
REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
CID-2023-0822

To: JOCELYN C. CADIENTE
Principal IV, Sto. Tomas Central Elementary School

Subject: **DESIGNATION AS OFFICER-IN-CHARGE OF STO. TOMAS WEST DISTRICT**

Date: October 9, 2023

1. In the exigency of service and in view of the absence of **MR. ERIC P. INDIE, Public Schools District Supervisor** for personal reasons on October 13, 2023, you are hereby designated as Officer-in-Charge of Sto. Tomas West District.
2. As such you are expected to perform duties and responsibilities, functions as needed during the stated duration.
3. This designation does not carry with it additional remuneration nor priority in promotion and is TEMPORARY in nature, subject to recall when deemed necessary.
4. Please be guided accordingly.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

For the Schools Division Superintendent

REBECCA C. SAGOT, CESO VI
Assistant Schools Division Superintendent

CID/epi

