



Republic of the Philippines
Department of Education
REGION XI
DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID – 2023 - 0913

To: Rebecca C. Sagot, CESO VI – ASDS
Eduard C. Amoguis, EdD - Chief Education Supervisor, CID
Ramel M. Pilo, EdD - Chief Education Supervisor, SGOD
Ana N. Redaniel, EdD - Public School District Supervisor
All Kapalong East School Heads
All School Sports Coordinator of Kapalong East District

Subject: **CONDUCT OF SCHOOL SPORTS COORDINATORS' MEETING OF KAPALONG EAST DISTRICT**

Date: November 6, 2023

1. Relative to DIVISION MEET preparation, please be informed on the conduct of School Sports Coordinators' Meeting of Kapalong East District on **November 9, 2023, 3:00 P.M.** at District Conference Room.
2. The purpose of the meeting is to discuss the following agenda:
 - a. District Meet
 - b. Municipal Meet
 - c. Others
3. Further, NO DISRUPTION of classes shall be observed during the conduct of the activity based on DepEd Order No.9 series of 2005, (Instituting Measures to Increase Engaged Time-on Task and Ensuring Compliance Therewith).
4. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directive set forth by this office.
5. Travel and incidental expenses of the participants shall be chargeable to local funds subject to the usual accounting rules and regulations.
6. Immediate dissemination of this memorandum to all concerned is desired.

REYNALDO B. MELLORIDA, CESO V
School Division Superintendent *[Signature]*

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