



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

DEPED DIVISION OF DAVAO DEL NORTE
RECORDS SECTION
RECEIVED
Date: 17 AUG 2022 2:36 PM
By: _____

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
OSDS-2022-021

To: Office of the Assistant Schools Division Superintendent
Curriculum Implementation Division
School Governance and Operations Division
All OSDS Unit Heads
All School Heads
All Others Concerned

Subject: GUIDELINES FOR OFFICIALS IN ATTENDING
AND REPRESENTING DEPED IN EVENTS

Date: August 17, 2022

Herewith is the Regional Memorandum ORD-2022-028 dated August 5, 2022 entitled, "Guidelines for Officials in Attending and Representing Department of Education in Events." with attached unnumbered Memorandum signed by Vice President and Secretary Sara Z. Duterte dated August 2, 2022 with the same foregoing subject. This Office reiterates that all Schools Division Superintendents, Assistant Schools Division Superintendents, Regional and Division Chiefs, Supervisors, School Heads, Teachers and all DepEd officials shall not attend inconsequential events.

Likewise, DepEd officials shall only represent the Secretary or the Department of Education in any event upon the issuance of an authorization signed by the Head Executive Assistant and/or the Secretary.

For guidance and strict compliance.

DEE D. SILVA, DPA, CESO V
Schools Division Superintendent





Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM
ORD-2022-028

To : All Schools Division Superintendents
Regional Chiefs of the Functional Divisions

Subject: GUIDELINES FOR OFFICIALS IN ATTENDING
AND REPRESENTING DEPED IN EVENTS

Date : August 5, 2022

As per the unnumbered Memorandum on Guidelines for officials in attending and representing the Department of Education in events, all Schools Division Superintendents, Assistant Schools Division Superintendents, Regional and Division Chiefs, Supervisors, School Heads, Teachers, and all DepEd officials shall not attend inconsequential events.

Likewise, DepEd officials shall only represent the Secretary or the Department of Education in any event upon the issuance of an authorization signed by the Head Executive Assistant and/or the Secretary.

For guidance and strict compliance.

for: 
ALLAN G. FARNAZO
Director IV

DEPARTMENT OF EDUCATION - DAVAO REGION
RECORDS SECTION
RELEASED

By: 3/10v
Date: Aug. 8, 2022
Time: 10:00 AM

PAU1/mgvg



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ISO 9001:2015 – Certified

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Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY

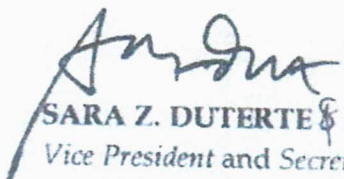
AUG 02 2022

Carren - 466 773 - 11:54am

MEMORANDUM

TO: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher, and Technical Education, BARMM
Bureau and Service Directors
Regional Directors and Assistant Regional Directors
Division Chiefs
Schools Division Superintendents
Asst. Schools Division Superintendents

22-2838
03 AUG 2022 - 1:57

FROM: 
SARA Z. DUTERTE
Vice President and Secretary

SUBJECT: **GUIDELINES FOR OFFICIALS IN ATTENDING AND REPRESENTING
THE DEPARTMENT OF EDUCATION IN EVENTS**

DATE: August 2, 2022

As a matter of policy, this Office issues this Memorandum to provide guidance relative to the invitations to events being received by officials of the Department of Education (DepEd). The DepEd officials shall abide by the following protocols:

1. DepEd Officials shall not attend inconsequential events. They shall devote their time and effort to the faithful performance of our duties and fulfillment of our deliverables. Likewise, they shall endeavor to discourage wrong perceptions of their roles as dispensers or peddlers of undue patronage.
2. DepEd Officials shall only represent the Secretary or the Department in any event upon the issuance of an authorization signed by the Head Executive Assistant and/or the Secretary.

For guidance and strict compliance.

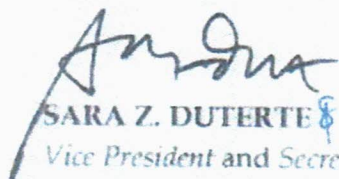


Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY

MEMORANDUM

TO: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher, and Technical Education, BARMM
Bureau and Service Directors
Regional Directors and Assistant Regional Directors
Division Chiefs
Schools Division Superintendents
Asst. Schools Division Superintendents

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SARA Z. DUTERTE
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