



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

DEPED DIVISION OF DAVAO DEL NORTE  
RECORDS SECTION  
**RECEIVED**  
Date: 02 DEC 2022 3:11 PM  
By: \_\_\_\_\_

Office of the Schools Division Superintendent

December 2, 2022

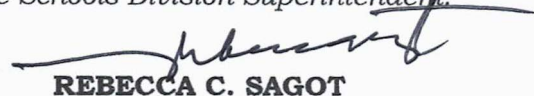
OFFICE MEMORANDUM  
OSDS-2022-088

**YEAR-END PERFORMANCE EVALUATION OF DIVISION OFFICE PERSONNEL  
CUM CONDUCT OF WELLNESS ACTIVITY**

To: Assistant Schools Division Superintendent  
Chief Education Program Supervisor, CID  
Chief Education Program Supervisor, SGOD  
Public Schools District Supervisors  
Division Section Heads  
All others concerned

1. The Division of Davao del Norte will hold its year-End Performance Evaluation and Evaluation cum conduct of Division Wellness Activity on December 23, 2022 from 8:00AM – 6:00PM at a venue that shall be announced on a separate advisory pending completion of procurement process.
2. The activity aims to a) Evaluate the performance of each functional division and assess the level of performance vis-à-vis targets set, b) build, maintain and strengthen interpersonal relationships in the organization through psychosocial and wellness activities.
3. Participants to this activity are all division office non – teaching and related teaching personnel stationed at the Division Office.
4. Everyone is advised to participate in this event on official business. All expenses incurred by the management and participants in the conduct of this activity shall be charged to Division MOOE subject to the usual accounting and auditing rules and regulations.
5. In participating in the different Deped Programs, Projects, and Activities (PPAs), the Equal Opportunities Principle (EOP) and strict safety and health protocols shall be observed at all times.
6. Immediate dissemination of this memorandum is desired.

*For the Schools Division Superintendent:*



**REBECCA C. SAGOT**

Assistant Schools Division Superintendent

SGOD/gpt

Page 1 of 2



Address: Mankilam, Tagum City, Davao del Norte  
Telephone Number: (084) 216 0188  
Website: [www.depeddavnor.ph](http://www.depeddavnor.ph) | Facebook: DepEd Davao del Norte

