



Republic of the Philippines  
**Department of Education**

REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

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**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM  
OSDS-2023-0031

To: ADMINISTRATIVE OFFICERS II  
SENIOR BOOKKEEPERS  
SECONDARY SCHOOL IMPLEMENTING UNITS

Subject: **ATTENDANCE TO THE CONDUCT OF DEPED-DBM FULL -TIME  
DELIVERY UNIT (FDU) CONFERENCE**

Date: April 20, 2023

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1. Attached is the Regional Memorandum with number FD-2023-012, dated March 22, 2023.
2. You are hereby requested to attend the DEPED-DBM Full-Time Delivery Unit (FDU) Conference to be held on April 27, 2023 (second day) at RELC-NEAP Region XI.
3. Updates on policies, procedures, rules and regulations of the DBM pertaining planning, financial and administrative matters, and relevant issues and concerns are to be discussed during the said conference.
4. The registration shall start at 8:30 a.m. and the conference shall end at 5:00 p.m. The expenses for meals and venue shall be charged against Regional Office funds while traveling expenses of the participants shall be charged against their respective local funds subject to the usual accounting and auditing rules and regulations.

The participants for this conference are the Administrative Officers or Bookkeepers of the Implementing Units, to wit:

Asuncion National High School	Shi2rley G. Remorosa
Cabay-angan National High School	Rachel D. Aleon
Carmen National High School	Ariel E. Melloria
Dujali National High School	Jerome A. Grancho
Kapalong National High School	Dioan Elyna A. Paguyo



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Kimamon National High School	Elijah P. Pielago
New Corella National High School	Arlyn I. Catolico
Sagayen National High School	Princes Gay D. Quiño
Sawata National High School	King Jon M. Ganeron
Sto. Niño National High School	Maricel C. Mateo
Sto. Tomas National High School	Maria Elvie F. Potenciano


5. Please be guided accordingly.

REYNALDO B. MELLORIDA, CESO V  
Schools Division Superintendent

For the Schools Division Superintendent

REBECCA C. SAGOT, CESO VI  
Assistant Schools Division Superintendent



  
ROSALINDA N. DIONIO  
Administrative Officer V



Republic of the Philippines  
**Department of Education**  
DAVAO REGION

**Office of the Regional Director**

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**REGIONAL MEMORANDUM**

FD-2023-012

To : All Schools Division Superintendents  
All Heads of Secondary Schools Implementing Units  
This Region

Subject: **CONDUCT OF DEPED-DBM FULL-TIME DELIVERY UNIT (FDU)  
CONFERENCE**

DATE : March 22, 2023

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Please be informed that the Finance Division, this Region in coordination with the Policy, Planning and Research Division and Administrative Services Division, shall conduct the DEPED-DBM Full-Time Delivery Unit (FDU) Conference to be held on April 26-27, 2023 at RELC-NEAP Region XI. The activity aims to discuss updates on the policies, procedures, rules and regulations of the DBM pertaining to planning, financial and administrative matters, clarify relevant issues and concerns brought about by the recent issuances of the DBM, present and discuss the DepEd RO XI FY 2022 Agency Performance Review and strengthen the collaboration of DBM and DepEd as partner agencies in the sound, effective and efficient management and utilization of government resources.

The participants to the abovementioned activity are the following:

**April 26, 2023**

**REGIONAL OFFICE**

- Regional Director
- Assistant Regional Director
- Chiefs and Selected Personnel of Finance Division (FD), Policy, Planning and Research Division (PPRD) and Administrative Services Division (ASD)

**SCHOOLS DIVISION OFFICES**

- SDS / ASDS
  - Accountant
  - Administrative Officer V (Budget Section)
  - Administrative Officer V (Administrative Section)
  - Administrative Officer IV (Personnel Section)
  - Planning Officer
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Republic of the Philippines  
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DAVAO REGION

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**Office of the Regional Director**

**DBM Region XI**

- Regional Director
- Selected DBM Personnel

**April 27, 2023**

**REGIONAL OFFICE**

- Regional Director
- Assistant Regional Director
- Chief and Selected Personnel of Finance Division (FD)

**SECONDARY SCHOOL IMPLEMENTING UNITS**

- Bookkeeper

**DBM Region XI**

- Regional Director
- Selected DBM Personnel

The registration shall start at 8:30 a.m. and the conference shall end at 5:00 p.m. The expenses for meals and venue shall be charged against Regional Office funds while traveling expenses of the participants shall be charged against their respective local funds subject to the usual accounting and auditing rules and regulations.

Please be guided accordingly.

**ALLAN G. FARNAZO**  
Director IV



ROB2/kcd