



Republic of the Philippines
Department of Education
REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
OSDS-2023- 060

To: Assistant Schools Division Superintendent
Chief, Education Program Supervisor- CID
Chief, Education Program Supervisor – SGOD
Public Schools District Supervisor
Elementary and Secondary Principal
All Other Concerned

Subject: **COMPOSITION OF MESS HALL DECORATION AND BILLETING QUARTER OF DAVAO DEL NORTE TO THE PALARONG PAMBANSA 2023**

Date: June 29, 2023

1. Attached is the Regional Memorandum No. 361, s 2023 titled “**Advance Party for the Setting Up of Mess Hall, Entrance and Surrounding of the Billeting Quarter of Region XI Delegation for the 2023 Palarong Pambansa**”. This office hereby informed the personnel whose names are indicated in the enclosure shall form part of the committee as specified in preparation of the conduct of the Palarong Pambansa 2023 on July 29-August 5, 2023 at Marikina Sports Complex, Marikina City, Philippines.
2. The said personnel shall serve the Palarong Pambansa 2023. They shall decorate and restore the Mess Hall of Davao Region (Davao Eagles) at Concepcion Integrated School, Concepcion, Marikina City on July 11, 2023 up to August 7, 2023.
3. Further, the van driven by Rey Mascarinas shall ferry the team from Davao del Norte to DepEd Regional Office back and forth on July 6, 2023 from 7:00 am to 12:00 pm to sort out materials to be used to the activities. Likewise on July 11, 2023 the team shall be ferried to Davao International Airport from Davao del Norte Division Office at 3:00 in the morning respectively.
4. Meanwhile, service credits/compensatory overtime credits (COC) shall be given to the teachers, school heads, and supervisor since there are days that the activity shall be conducted on Saturday and Sunday pursuant to DepEd Order No. 53, s. 2003.
5. Travelling and other incidental expenses is chargeable against local funds subject to the usual accounting and auditing rules and regulations.
6. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
7. Immediate dissemination of this memorandum to all concerned is desired.


REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

cid/epi



Address: Mankilam, Tagum City, Davao del Norte





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SCHOOLS DIVISION OF DAVAO DEL NORTE

Enclosure 1

LISTS OF MESS HALL DECORATION COMMITTEE

No.	Name	Position	School/Station	Terms of Reference
1	Eric P. Indie	Public Schools District Supervisor	Sto. Tomas West-Davao del Norte	1. Plan the design and concept of the Davao Eagle Mess Hall and Billeting Quarter 2. Oversee and facilitate the decoration team.
2	Albert D. Eñano	Master Teacher II	Casig-ang Elementary School	Incharge of the of the Mess Hall design, Arcs and the stage set up such lights, standees, and others.
3	Gryndelle June L. Binasbas	Teacher I	Datu Balong National High School	Incharge of the landscape of the mess hall and other plants provisions. Incharge of mess hall cleanliness
4	John A. Espeja	Teacher I	Balisong Elementary School	Incharge of cloth swags and skirting Incharge of mess hall cleanliness
5	Rellieto S. Wate	Master Teacher I	Sto. Tomas National High School	Incharge of painting, eagle design and other related tasks such carpentry.
6	Christopher P. Pelicano	Master Teacher I	Marsman National High School	Incharge of painting, standees, and other related tasks such carpentry,
7	Rowell D. Bain	Teacher I	Anibongan National High School	Incharge of the layout, design, and others.
8	Rolando E. Tianchon, Jr.	Teacher I	San Miguel Elementary School	Incharge of the welding and carpentry works.



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Republic of the Philippines
Department of Education
 DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM
 CLMD-2023-361

To : Schools Division Superintendents
 Divisions of Davao City, Davao de Oro and Davao del Norte

Subject : ADVANCE PARTY FOR THE SETTING UP OF MESS HALL, ENTRANCE
 AND SURROUNDING OF THE BILLETING QUARTER OF REGION
 XI DELEGATION FOR THE 2023 PALARONG PAMBANSA

Date : June 27, 2023

Pursuant to Regional Memorandum ESSD-2023-209 dated May 26, 2023 and Regional Memorandum CLMD-2023-267 dated May 23, 2023, this Office informs the concerned Schools Division Offices (SDOs) of the identified members of the Billeting Quarter (Clean and Green, Billeting Decoration) and Food Committee to serve as advance party as starting July 11, 2023 until August 7, 2023, to set up the mess hall, kitchen and entrance, quarters and other related tasks in preparation for the 2023 Palarong Pambansa set on July 29 - August 5, 2023.

Billeting Quarter Committee	Food Committee
Chair-Danilo R. Dohinog DepEd-ROXI, CLMD	Chair-Pedelina O. Huevos DcpEd-ROXI, CLMD
Members: 1. Eric P. Indie -Davao del Norte 2. Gryndell June L. Binasbas- Davao del Norte 3. Albert Enano-Davao del Norte 4. John A. Espeja-Davao del Norte 5. Rellieto M. Wate-Davao del Norte 6. Rowell P. Bain-Davao del Norte 7. Christopher P. Pelicano-Davao del Norte 8. Rolando E. Tianchon-Davao del Norte 9. Boots M. Beniga-Davao City 10. Edwin L. Alcoseba-Davao City 11. Romel M. Pecajas-Davao City 12. Maria Bella R. Alvarez-Davao de Oro	Members: 1. Marlon C. Vecino-Davao City 2. Leonisa J. Escamis-Davao City 3. Jessa O. Gaviola-Davao City



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DAVAO REGION


Office of the Regional Director

Food, travel and other incidental expenses of the advance party are chargeable against Palaro funds downloaded to the Region and other sources of funds, all subject to the usual government accounting and auditing rules and regulations.

Immediate dissemination of this Memorandum is desired.

ALLAN G. FARNAZO
Director IV

By the Authority of the Regional Director


REBONG M. R. BAGUID
Director III

30 JUN 2023

ROC04/drd