



Republic of the Philippines  
**Department of Education**  
REGION XI

**SCHOOLS DIVISION OF DAVAO DEL NORTE**

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**  
**OSDS-2023-0071**

To: Assistant Schools Division Superintendent  
Chief Schools Governance and Operations Division, SGOD  
Chief, Curriculum Implementation Division, CID  
All Head of Units-OSDS  
All Others Concerned

Subject: **INFORMATION ON THE WELL-BEING CENTRICT LEADERSHIP OF  
THE CIVIL SERVICE INSTITUTE (CSI)**

Date: July 31, 2023

Attached is the Regional Memorandum HRDD-2023-183 entitled "Information on the Well-Being Centric Leadership of the Civil Service Institute (CSI)". This is an invitation from the CSI of the Civil Service Commission (CSC) to officials and employees for an online training on **Well-Being Centric Leadership** on August 1-3, 2023, which is self-explanatory. Details are in the enclosure.

For proper guidance and adherence.

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent:

**EDUARD C. AMOGUIS** 8/1/2023  
Chief Education Supervisor-CID



PER/rbg

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Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

**Office of the Regional Director**

**REGIONAL MEMORANDUM**

HRDD-2023-187

To : Assistant Regional Director  
 Schools Division Superintendents  
 Chiefs of Functional Divisions

Subject: INFORMATION ON THE WELL-BEING CENTRIC LEADERSHIP  
 OF THE CIVIL SERVICE INSTITUTE (CSI)

Date : July 27, 2023

The Civil Service Institute (CSI) of the Civil Service Commission (CSC) invites officials and employees for an online training on **Well-Being Centric Leadership** on August 1-3, 2023. Details are in the enclosure.

Relative to this, the participation of School Heads and Teachers to the above mentioned program is on voluntary basis only. Hence, SDOs are hereby reminded to ensure compliance to DO 030 s.2021 on the allowable expenses, utilization of HRD Funds, and the procurement of services from the NEAP-Recognized Learning Service Providers (LSPs), as stipulated in the Multi-Year Implementing Guidelines.

In view of the foregoing, adherence to DO 9 s. 2005 on Instituting Measures to Increase Engaged Time on Task shall be observed.

Immediate dissemination on this Memorandum is desired.

**ALLAN G. FARNAZO**  
 Director IV *AF*

Enclosed: As Stated

ROHS/mbt

DEPARTMENT OF EDUCATION - DAVAO REGION  
 RECORDS SECTION  
**RELEASED**

APPROVED: *[Signature]*  
 DATE: *July 31, 2023*  
*22133*

By the Authority of the Regional Director:

*[Signature]* 7/27/2023  
**MARILYN B. MADRAZO, EdD.**  
 Chief, PPRD  
 Officer-In-Charge







25 July 2023

Dear Sir/Ma'am:

Warmest greetings from the Philippine Civil Service Commission (PCSC)!

The Civil Service Institute (CSI), the learning and development hub of the Civil Service Commission (CSC), wishes to invite officials and employees from your organization to the:

**WELL-BEING CENTRIC LEADERSHIP**

*1-3 August 2023*

This will enable participants to propagate and sustain positive cultures and working environment that will strengthen employee wellness, engagement, empowerment and productivity.

Target Participants : Executives, Directors, Managers, and Division Chiefs or equivalent positions  
Training Fee : PHP4,800  
Training Hours : 24 leadership and managerial  
Course Administrator : Ms. Rubie Grace M. Nobleza  
Venue : via Zoom Platform  
Email : [csc.wcleadership@gmail.com](mailto:csc.wcleadership@gmail.com)

Interested participants are advised to email for further instructions or may register through this link: <https://shorturl.at/jDS03>. You may refer to the course briefs for details or contact our Course Administrator at telephone numbers 8931-4182 or 8931-7935 locals 301-305 or to the email address of the Public Service Values.

Thank you.

Very truly yours,

  
**CHARLENE JOY E. GALANG**  
Chief HR Specialist  
Civil Service Institute