



23-40469

Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**  
OSDS-2023-0085

TO: Assistant Schools Division Superintendent  
Division Accountant  
Division Administrative Officer IV (Supply Unit)  
Division Office Inventory Committee Members  
School Heads of the 11 Implementing Units  
Administrative Assistant III of the 11 Implementing Units  
Designated Supply Officers of the 11 Implementing Units

SUBJECT: **JOINT SEMINAR-WORKSHOP ON ONE TIME CLEANSING OF PROPERTY,  
PLANT AND EQUIPMENT (PPE) ACCOUNT BALANCES**

DATE: September 8, 2023

1. There will be a joint seminar-workshop on the conduct of One-Time Cleansing of Property, Plant and Equipment (PPE) Account Balances on **Tuesday, September 12, 2023** at exactly **8:30 a.m.**, at **Molave Hotel, Osmena St., Tagum City**. The seminar-workshop will be facilitated by a very competent COA personnel so as to finally start this activity as mandated by the Commission on Audit (COA).
2. For the Implementing Unit Schools participants and other attendees, please prepare an amount of **SIX HUNDRED PESOS (P600.00)** each, to defray for the lunch and two (2) snacks, to be served in the seminar-workshop proper. Please pay directly to the caterer.
3. Identified participants are expected to come on time.
4. Please be guided accordingly.



**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

**ROSALINDA N. DIONIO**  
Administrative Officer V

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