



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

OSDS-2023-0114

**TO:** April Julie Mae P. Gonzaga  
Division Public Assistance Coordinator

Rose Angelie Centina  
School Head, Mangguangan Integrated School

**SUBJECT: PLANNING WORKSHOP FOR THE PREPARATION OF THE 2024  
DEPED DAVAO REGION COMMUNICATION PLAN**

**DATE:** November 22, 2023

Relative to Regional Memorandum ORD-2023-090 re: Planning Workshop for the Preparation of the 2024 DepEd Regional Communication Plan, you are hereby advised to attend the said activity on November 23-24, 2023 at the Apo View Hotel, Davao City.

Travel and other incidental expenses shall be charged against local funds subject to the usual auditing and accounting rules and regulations.

Immediate dissemination of this Memorandum is desired.

  
**REYNALDO B. MENORIDA, CESO V**  
Schools Division Superintendent





27-25598

Republic of the Philippines  
**Department of Education**  
DAVAO REGION

**Office of the Regional Director**

**REGIONAL MEMORANDUM**

ORD-2023-090

To : All Schools Division Superintendents

Attn : Division Information Officers  
Division Public Assistance Coordinators

Subject: **PLANNING WORKSHOP FOR THE PREPARATION OF THE  
2024 DEPED DAVAO REGION COMMUNICATION PLAN**

Date : November 10, 2023

1. In consonance with DepEd Memorandum 014, s. 2022 on The DepEd Quality Management System (QMS) Manual and Procedures and Work Instructions Manual with an aim to standardize and harmonize the implementation of QMS in the Department, there will be a planning workshop for the preparation of the 2024 DepEd Davao Region Communication Plan on November 23-24, 2023 at the Star Hotel, Mabini St., Davao City.

2. The planning workshop's agenda include:
- a) standardizing processes for 8888, PAAC, CSC, and other complaints;
  - b) finding strategies to come up with clear and accurate incident reports;
  - c) preparing year-round social media content; and
  - c) preparing and finalizing the Communications Plan for 2024.

3. Two slots are given for each division consisting of the designated Division Information Officer (DIO) and Division Public Assistance Coordinator (DPAC). In case they are not available, the alternate shall attend the planning workshop.

REGION/DIVISION	LIST OF PARTICIPANTS	DESIGNATION
Regional Office	Maria Gemima V. Galang	Regional Information Officer; Regional Public Assistance Coordinator
Regional Office	Justin Brylle Villarias	Alternate/PDO II
Regional Office	Cristine Mae Gentallan	ADAS I/Secretariat
Davao City Division	Jonas Piore	DIO
Davao City Division	Doris Ammabelle Emperador	DPAC
Digos City Division	Lielani Senires	DIO
Digos City Division	Francis Jude Alcomendras	DPAC
Mati City Division	Gina G. Silvestre	DIO
Mati City Division	Leorisyl D. Siarot	DPAC
Tagum City Division	Anwar E. Maadel	DIO
Tagum City Division	Harley Aglosolos	DPAC



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Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

**Office of the Regional Director**

Panabo City Division	Armando O. Aguilon Jr.	DIO
Panabo City Division	Neo Carlo Magno	DPAC
IGACOS	Charizma L. Ambrona	DIO
IGACOS	Dianne Jean Mondal/Giovanni Villegas	DPAC
Davao Del Norte Division	Neil Edward D. Diaz	DIO
Davao Del Norte Division	April Julie Mae Gonzaga	DPAC
Davao Del Sur Division	Christopher Felipe	DIO
Davao Del Sur Division	Antonio Pace IV	DPAC
Davao Occidental Division	Raymond Aquino	DIO
Davao Occidental Division	Elenita Bernales	DPAC
Davao de Oro Division	Wilfredo Takasan	DIO
Davao de Oro Division	Norberto Manlangit	DPAC
Davao Oriental Division	Nancy Sumagaysay	DIO
Davao Oriental Division	Luis Culaba Jr.	DPAC

4. One-night accommodation is provided. The meals will be served starting morning snacks, lunch, afternoon snacks, and dinner on Day 1. Breakfast will be served on Day 2.


4. The DIOs and DPACs shall prepare a 10-minute accomplishment report (see attached matrix).

5. The travel and other incidental expenses shall be charged to respective local funds, subject to the usual accounting rules and regulations.

**ALLAN G. FARNAZO**  
 Director IV

DEPARTMENT OF EDUCATION  
 RECORDS SECTION  
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PAU1/mgvg

By:   
 Date: Nov. 13, 2023



RECORDS

23-25803



Republic of the Philippines  
**Department of Education**  
DAVAO REGION

**Office of the Regional Director**

**REGIONAL MEMORANDUM**

ORD-2023-092

To : Schools Division Superintendents

Attn : Division Information Officers  
Division Public Assistance Coordinators

Subject: CORRIGENDUM ON THE VENUE OF THE PLANNING WORKSHOP FOR  
THE PREPARATION OF THE 2024 DEPED DAVAO REGION  
COMMUNICATION PLAN

Date : November 20, 2023

Relative to Regional Memorandum ORD-2023-090 dated November 10, 2023,  
this Office informs the participants of the change of venue from The Star Hotel to  
**Apo View Hotel.**

Immediate dissemination of this Memorandum is desired.

**ALLAN G. FARNAZO**  
Director IV

PAU1/mgvg

By the Authority of the Regional Director:

*Marilyn B. Madrazo*  
**MARILYN B. MADRAZO, EdD**  
Chief Education Supervisor, PPRD  
Officer-In-Charge

11-20-2023

DEPARTMENT OF EDUCATION  
RECORDS SECTION  
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Date: *Nov. 20, 2023*  
*25803*

