



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

DEPED DIVISION OF DAVAO DEL NORTE  
RECORDS SECTION  
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**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM  
DM-SGOD-2022-020

To: Assistant Schools Division Superintendent  
Chief Education Program Supervisor, Curriculum Implementation Division  
Chief, Education Program Supervisor, School Governance and Operations Division  
Education Program Supervisors, Curriculum Implementation Division  
Education Program Supervisor, School Governance and Operations Division  
Public Schools District Supervisors  
Concerned Public School Heads, Integrated, Elementary and Secondary Schools  
Concerned Division Section Heads

Subject: **COMMITTEE ASSIGNMENTS FOR THE REGIONAL LAUNCHING OF THE NATIONAL TEACHERS' MONTH CELEBRATION**

Date: August 22, 2022

Pursuant to Republic Act No. 10743 and UNESCO's declaration marking every fifth of October as the National and World Teachers' Day, and to recognize the valuable contributions of teachers, this Division shall spearhead the **Regional Launching of the National Teachers' Month Celebration on September 6, 2022** at the **Davao del Norte Gymnasium, Tagum City**.


To ensure smooth conduct of the said event, selected personnel are requested to serve as Committee and Technical Working Group Members, as well as performers. Attached is the list of personnel with their respective tasks and schedules where they are requested to serve.

**Further, dance and band rehearsals, hall and stage decorations, video editing, technical run, and other preparatory activities for the said event must be done after class and/or working hours to ensure continuous delivery of services and most importantly no disruption of classes.**

Travel and other allowable expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

Everyone is enjoined to continually support and recognize the value of equality and diversity as well as ensure STRICT adherence to the health and safety protocols in all undertakings relevant to the activity.

For compliance.

  
**DEE D. SILVA, DPA, CESO V**  
Schools Division Superintendent

Enclosed: As stated

SGOD/mks



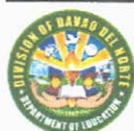
## REGIONAL LAUNCHING OF THE 2022 NATIONAL TEACHERS' MONTH CELEBRATION

### COMMITTEE/ TECHNICAL WORKING GROUP MEMBERS AND PERFORMERS

No.	NAME	POSITION	OFFICE/SCHOOL	COMMITTEE/ TASKS/ TOR	
1	Dee D. Silva, DPA, CESO V	SDS	OSDS	EXECUTIVE COMMITTEE <ul style="list-style-type: none"> <li>Oversee all undertakings relevant to the event</li> </ul>	
2	Rebecca Sagot	ASDS	OSDS		
3	Edward C. Amoguis	CID	CID		
4	Ramel M. Pilo	Chief EPS	SGOD		
5	Liezl Josol	EPS	CID	PROGRAM MANAGEMENT COMMITTEE August 22 – September 6, 2022 <ul style="list-style-type: none"> <li>Prepare program flow/ activity matrix</li> <li>Supervise and coordinate with other committees</li> <li>Facilitate meetings and other preparatory activities</li> </ul> September 2, 2022 <ul style="list-style-type: none"> <li>Manage technical run</li> </ul> September 6, 2022 <ul style="list-style-type: none"> <li>Manage the flow of the program during the event</li> <li>Serve as stage managers</li> </ul>	
6	Gay Taguiran	SEPS	SGOD		
7	Romela Pangandoyon	SEPS	SGOD		
8	Joanna Mari C. Borbon	AO II	OSDS		
9	Eric Indie	School Head	Davao del Norte Sports Academy		
10	Janeth Delgado	School Head	Tawinian ES		
11	Edgar Manaran	School Head	Tibucag IS		
12	Mary Kristine Sagot	PDO II -DRRM	SGOD		COMMUNICATIONS/ EMCEE August 22 – September 2, 2022 <ul style="list-style-type: none"> <li>Prepare memoranda and letters</li> </ul> September 2, 2022 <ul style="list-style-type: none"> <li>Attend technical run</li> </ul> September 6, 2022 <ul style="list-style-type: none"> <li>Serve as emcee during the launching activity</li> </ul>
13	Danilo Jr. Lumayno	EPS II	SGOD		
14	Suzzane Marie Dacuycuy	PO III	SGOD		FOOD COMMITTEE September 6, 2022 <ul style="list-style-type: none"> <li>Coordinate with the food service provider</li> <li>Coordinate with the Hall Preparation committee for the food set-up</li> <li>Ensure provision of meals to guests</li> </ul>
15	Melanie Mandin	SEPS	SGOD		
16	Norhan Jalmaani	EPS II	SGOD	SECRETARIAT August 22 – September 2, 2022 <ul style="list-style-type: none"> <li>Prepare and facilitate approval of necessary documents such as activity design, purchase requests, attendance sheets, certificates, and other relevant documents</li> </ul>	
17	Jillian April Casal	PDO I -YFP	SGOD		
18	Myra C. Udi	ADAS III	SGOD		



19	Jan N. Gabero	ADAS II	SGOD	<ul style="list-style-type: none"> <li>Coordinate with partners and ensure delivery of letters to guests</li> <li>Coordinate with the Regional Office personnel</li> <li>Follow-up the Supply Officer on the supplies needed (Tarp, Lei, etc.)</li> </ul> <p>September 6, 2022</p> <ul style="list-style-type: none"> <li>Ensure attendance of participants</li> <li>Facilitate submission of necessary documents for liquidation</li> </ul>
20	Elvin Anajao	PDO I – YFP	SGOD	<p>HALL PREPARATION/ SOUND SYSTEM IN-CHARGE</p> <p>September 6, 2022</p> <ul style="list-style-type: none"> <li>Coordinate with the Program Management Committee, Decoration Committee, and Food Committee for the hall set-up</li> <li>Ensure availability and functionality of the sound system</li> <li>Assist in the documentation</li> </ul>
21	Neil Edward Diaz	PDO II	CID	<p>TECHNICAL TEAM</p> <p>August 22 – September 2, 2022</p> <ul style="list-style-type: none"> <li>Facilitate and oversee preparation of all audio-visual presentations</li> </ul> <p>September 2, 2022</p> <ul style="list-style-type: none"> <li>Attend technical run</li> </ul> <p>September 6, 2022</p> <ul style="list-style-type: none"> <li>Manage livestreaming during the event</li> <li>Ensure documentation of the event highlights</li> </ul>
22	Paul Arsolon	ITO	OSDS	
23	Ben Ryan M. Sucuaje	LSB	Maguintalunan IS	
24	Delsie L. Porras	Teacher III	Asuncion NHS	<p>VIDEO EDITORS/ LAYOUT IN-CHARGE</p> <p>August 22 – September 2, 2022</p> <ul style="list-style-type: none"> <li>Prepare all audio-visual presentations and layout of tarpaulins, t-shirts, program, and other relevant online/ offline materials needing graphic designs; to be done after class/ office hours</li> </ul>
25	Dexter Jay S. Mariveles	Teacher I	Asuncion NHS	
26	Allen Kirk B. Veloso	Teacher I	Liguyon ES	
27	Joberto M. Rosete	Teacher	Asuncion NHS	<p>DIVISION DAVNOR BAND</p> <p>August 22 – September 5, 2022</p> <ul style="list-style-type: none"> <li>Band rehearsals after class/ office hours</li> </ul> <p>September 6, 2022</p> <ul style="list-style-type: none"> <li>Lead the preliminaries (National Anthem, Prayer, Regional Hymn, Davao del Norte March)</li> <li>Provide intermission numbers for guests</li> </ul>
28	Avelino Casipag	Teacher	Sto. Tomas CES	
29	Jandy B. Gutierrez	Teacher	Dona Carmen NHS	
30	Felix S. Ihalas	Teacher	New Corella SCES	
31	Daniel Jatico	Teacher	La Libertad NHS	
32	Noel Mejorada	Teacher	Tibucag IS	
33	Wenvic Camia P. Melliza	Teacher	Sta. Cruz ES	
34	Raymond R. Opinaldo	Teacher	ALS - KapWEST	
35	Vicente Teodocio	Teacher	Sto. Nino NHS	



36	Dominic Dizon	PSDS	CID	<b>PERFORMERS (OPENING SALVO)</b>  August 22 – September 5, 2022 <ul style="list-style-type: none"> <li>Dance rehearsals after class/ office hours</li> </ul> September 6, 2022 <ul style="list-style-type: none"> <li>Perform during the Opening Salvo</li> </ul>
37	Janice Fernandez	PSDS	CID	
38	Bernardo F. Boyles	PSDS	CID	
39	Noli T. De Felipe	PSDS	CID	
40	Divina P. Dela Cueva	PSDS	CID	
41	Marlon G. Ebrado	PSDS	CID	
42	Ronnie A. Publico	PSDS	CID	
43	Ana N. Redaniel, Ed. D	PSDS	CID	
44	Clemente E. Timbal	PSDS	CID	
45	Shirley S. Neri, Ed.D	OIC-PSDS	CID	
46	Jocelyn C. Cadiante, Ed. D	OIC-PSDS	CID	
47	Jessie C. Lamsin	School Head	San Isidro	
48	Rhiza May Alilaya	School Head	Langilan	
49	Zenellien Hermnao	School Head	Langilan	
50	Gilbert Calapotoc	School Head	Langilan	
51	Guia Genovia	School Head	Langilan	
52	Dominador Jr. A. Dayson	School Head	Asuncion	
53	Jay Ar Dave T. Tanguan	School Head	Asuncion	
54	Ric Michael B. Morales	School Head	Asuncion	
55	Rose Anne Patayon	School Head	Asuncion	
56	Marylyn F. Angoy	School Head	Kapalong East	
57	Candelaria A. Brucal	School Head	Sto. Tomas East	
58	Rose Angelie Centina	School Head	New Corella	
59	Edgar L. Manaran	School Head	Talaingod	
60	Rochelle Capon	School Head	Carmen	
61	Rizalina Arcena	School Head	Carmen	
62	Armando Olmedo	School Head	BE Dujali	
63	Joart Cervera	School Head	Kapalong West	
64	Junmar Laab	School Head	Talaingod	
65	Jeanette Piñapil	School Head	Talaingod	
66	Rose Angelie Centina	School Head	New Corella	
67	Jay-Ar Dogoldogol	Teacher	Baltazar Nicor NHS	<b>CHOREOGRAPHER/ TRAINER</b> August 22 – September 5, 2022 <ul style="list-style-type: none"> <li>Dance rehearsals after class/ office hours</li> </ul>
68	Queen Claire Arena	AO II	Division Office	<b>USHER/USHERETTE/ PERFORMERS</b>  August 22 – September 5, 2022 <ul style="list-style-type: none"> <li>Dance rehearsals after office hours</li> </ul> September 6, 2022 <ul style="list-style-type: none"> <li>Welcome and usher guests in their respective seats</li> <li>Perform an intermission number with the selected NTPs</li> </ul>
69	Michelle Edhao	ADAS II	Division Office	
70	Marjorie Arcilla	ADAS II	Division Office	
71	Eldito Loquinio	ADAS III	Division Office	
72	Dave Mark Ang	ADAS III	Division Office	
73	Alberto Jr. Sumaoy	ADAS III	Division Office	
74	Mercy Adlaon	ADAS II	Division Office	
75	Nikki Castor	AO II	Division Office	<b>PERFORMERS (INTERMISSION NUMBER)</b>  August 22 – September 5, 2022 <ul style="list-style-type: none"> <li>Dance rehearsals after office hours</li> </ul> September 6, 2022 <ul style="list-style-type: none"> <li>Perform an intermission number during the event</li> </ul>
76	Sherian Almomento	ADAS II	Division Office	
77	Mary Grace Banzon	AO II	Division Office	
78	Icy Labasano	AO II	Division Office	
79	Riza Grace Gallega	ADAS II	Division Office	
80	Miah Trizza Bonita	ADAS II	Division Office	
81	Sarah Faith Opiana	AO II	Division Office	
82	Franklin Maynucas	ADAS II	Division Office	
83	Kim Adlaon	JO	Division Office	
84	Ryan Ang	JO	Division Office	



85	Albert D. Enano	MTII/TIC	Casig-ang ES	<p><b>DECORATION COMMITTEE</b></p> <p>August 22 – September 2, 2022</p> <ul style="list-style-type: none"> <li>• Conceptualize stage and hall decorations/ designs</li> <li>• Coordinate with the Program Management Committee for the theme, concepts, and logistical needs</li> </ul> <p>September 5, 2022</p> <ul style="list-style-type: none"> <li>• Install stage/ hall decorations in the event venue after class/ office hours</li> </ul> <p>September 6, 2022</p> <ul style="list-style-type: none"> <li>• Ensure proper restoration of the venue</li> </ul>
86	Jerry Ben V. Sasam	School Head	Magwawa IS	
87	Oliver Ponsades	School Head	La Paz NHS	
88	Reynaldo Glodove	School Head	Langilan	
89	Alrene C. Latotes	Nurse II	Division Office	<p><b>MEDICAL TEAM</b></p> <p>September 6, 2022</p> <ul style="list-style-type: none"> <li>• Enforce strict adherence to the minimum health and safety protocols for COVID-19</li> </ul>
90	Catherine P. Cantalejo	Nurse II	Division Office	
91	Hazel V. Calotes	Nurse II	Division Office	
92	Annaliza L. Sepe	Nurse II	Division Office	
93	Ma. Luisa O. Cuyos	Nurse II	Division Office	

