



Republic of the Philippines  
Department of Education  
REGION XI

DEPED DIVISION OF DAVAO DEL NORTE  
RECORDS SECTION  
**RECEIVED**  
Date: 13 SEP 2022 3:02 AM  
By: \_\_\_\_\_

SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM  
DM-SGOD – 2022 – 039

To: Assistant Schools Division Superintendent  
Chief, Education Supervisor, School Governance and Operations Division  
Education Program Supervisor, SGOD  
Section Heads  
Administrative Assistants in the Division  
All Others Concerned

Subject: Conference of the SGOD Personnel and Administrative Assistants in the Division

Date: September 12, 2022


1. Please be informed that there will be a conference on September 14, 2022 at the Division Conference Hall. This will be participated by the Schools Governance Operation Division personnel and identified Administrative Assistants (ADAS) in the division.
2. The schedule of the conference are as follows:

Participants	Schedule
SGOD Personnel with ADAS from Congressional District I	9:00AM – 11:30AM
SGOD Personnel with ADAS from Congressional District II	1:30PM – 3:30PM

3. The objective of this conference is to review the processes of submission and approval of financial requests from the schools of the division. Attached is the List of Participants for your reference.
4. Travel and other incidental expenses incurred by the school personnel shall be chargeable against their respective school MOOE subject to the usual accounting and auditing rules and regulations.
5. All concerned are required to STRICTLY observe the health protocols as prescribed by the Inter-Agency Task Force (IATF) on COVID 19 during this pandemic. Further, everyone is encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.



6. For information and widest dissemination to all concerned.

  
**DEE. D. SILVA, DPA, CESO V**  
Schools Division Superintendent

Enclosed: As stated  
SGOD/cbg



---

Address: Mankilam, Tagum City, Davao del Norte  
Telephone Number: (084) 216-6742 | Telefax (084) 216-6506  
Website: [www.depeddavnor.ph](http://www.depeddavnor.ph) | Facebook: DepEd Davao del Norte



Congressional District 1 (9:30AM – 11:30AM)

Name of ADAS	Position	District/ School
Cristine Mae S. Limosnero	ADAS II	ASUNCION DISTRICT
Clarish G. Abulencia	ADAS II	LANGILAN DISTRICT
Arnel M. Nalangan	ADAS III	KAPALONG EAST DISTRICT
Marlyn T. Quilla	ADAS II	KAPALONG WEST DISTRICT
Ray Mark L. Guan	ADAS II	SAN ISIDRO DISTRICT
Jellean L. Erbito	AO II	Sawata Ernandcor CES
Sherlyn V. Salido	ADAS II	TALAINGOD DISTRICT
Irish S. Tautho	ADAS III	Tibi-Tibi ES
Rosean L. Emata	ADAS III	Sonlon National High School
Fe C. Molit	ADAS III	Benigno Q. Martir NHS
Fe C. Molit	ADAS III	Dugayan National High School
Amie Grace Fernandez	AO II	Baltazar Nicor Valenzuela NHS (Capungagan)
Aljane B. Quilla	ADAS II	Mabantao National High School
Fe C. Molit	ADAS III	Ramon Segundo National High School
Lomy S. Degamo	ADAS II	Sua-on National High School
Rinalyn C. Untalan	ADAS II	Doña Carmen Soriano National High School
Iris A. Castro	AO II	Luna National High School
Marife B. Ilagan	AO II	Sampao Integrated School
Sheryl B. Batua	ADAS II	Semong National High School
Gil Mark M. Matabang	ADAS III	Limbaan National High School
Jenny Q. Salvaloja	ADASI	Manguangan Integrated School
Rennel L. Bacolod	ADA VI	Mesaoy National High School
Jonavil S. Estorco	ADAS II	Sta. Fe National High School
Vem Jane M. Abendaño	ADAS II	Datu Balong National High School
Jetrix Gaballo	ADAS III	Igangon Integrated School
RODOLFO C. IBALE JR.	AO II	Linao National High School
Dondille A. Alayon	ADAS II	Pinamuno National High School
MATA, VANESSA I.	ADAS II	Dagohoy National High School
Lorie Babe R. Ampit	ADAS II	Datu Jose A. Libayao Mermorial NHS
Sherlyn V. Salido	ADAS II	Natulinan National High School
Erell Mae P. Vergara	Teacher I	Davao del Norte Regional Sports Academy
Donald E. Miculob	ADAS III	Asuncion National High School
Laira M. Maghanoy	ADAS III	Kapalong National High School
Jenny Q. Salvaloja	ADAS III	New Corella National High School
Princes Gay d. Quiño	ADAS III	Sagayen National High School
King Jon M. Ganeron	ADAS III	Sawata National High School
Maricel C. Mateo	ADAS III	Sto. Niño National High School
Josie D. Lintuan	ADAS III	Asuncion Distict
Marjorie A. Arcilla	ADAS II	Langilan District
Fe C. Molit	ADAS III	Kapalong East District
Mary Grace S. Banzon	AO II	Kapalong West District
Jouanny P. Dorotan	J.O	New Corella District
Amie Grace Fernandez	AO II	San Isidro District
Queen Claire C. Arena	AO II	Talaingod District
Icy F. Labasano	ADAS III	



Congressional District 2 (1:30PM – 3:30PM)

Name of ADAS	Position	District/School
Elisa G. Resma	AO II	CARMEN DISTRICT
Melodina T. Hilario	ADAS III	DUJALI DISTRICT
Mae Madelette Tigno	ADAS II	STO. TOMAS EAST DISTRICT
Sarah Jane P. Cabuga	AO II	Balagunan ES
Emilene T. Pacon	ADAS II	Bobongon Elementary School
Irish Dianne Esnardo	ADAS II	Maguintalunan Elementary School
Irish Dianne Esnardo	ADAS II	Magwawa Integrated School
Irish Dianne Esnardo	ADAS II	Marsman ES
Rowena A. Bagongon	AO II	New Katipunan ES
Elvie A. Namocot	ADAS III	New Visayas ES
Irish Dianne Esnardo	ADAS II	San Isidro ES
Irish Dianne Esnardo	ADAS II	San Jose ES
Jollyvee C. Mortera	AO II	Sto. Tomas CES SPED Center
Irish Dianne Esnardo	ADAS II	Talos Elementary School
Irish Dianne Esnardo	ADAS II	Tulalian Elementary
Geraldine Iran	AO II	Alia National High School
Erika Zoe M. Layong	ADAS II	Alejal National High School
Venus C. Libre	ADAS-II	Anibongan National High School
Rachell R. Reyes	ADAS-II	La Paz National High School
Neresa C. Becong	ADAS II	Mabuhay National High School
Ma.Kristine Joy D.Amanio	ADAS III	Tubod National High School
NICO REY D. TIEMPO	ADAS II	Tanglaw National High School
Ray Cherry Hill T. Gumapit	ADAS II	La Libertad National High School
Ericlouise A. Silva	ADAS II	Salvacion National High School
Rizza Jane Batucan	ADAS-II	Balagunan National High School
Mary Joan Jadraque	ADAS-II	Marsman National High School
Genevieve Moreno, Rhea Joy Trangia	ADAS II	Tulalian National High School
Rachel D. Aleon	Adas III	Antonio Fruto NHS (Cabay-angan)
Ariel E. Melloria	Adas III	Carmen National High School
Jerome Grancho	Adas III	Dujali National High School
Elijah P. Pielago	Adas III	Kimamon National High School
Florie Rose F. Janeo	Adas II	Sto. Tomas National High School
Miah Trizza M. Bonita	ADAS II	Carmen District
Rizza Grace L. Gallega	ADAS II	Dujali District
Stephanie Grace R. Anayo	AO II	Sto. Tomas East District
Jerex B. Jacinto	AO II	Sto. Tomas West District

