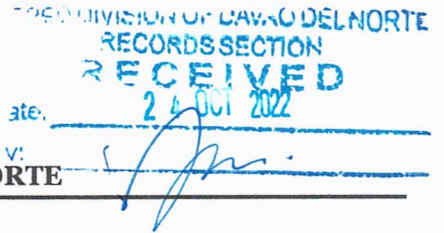




Republic of the Philippines
Department of Education

REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE



Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2022-090

To: Assistant Schools Division Superintendent
Chief Education Program Supervisor, Curriculum Implementation Division
Chief, Education Program Supervisor, School Governance and Operations Division
Education Program Supervisor, School Governance and Operations Division
Concerned Public Schools District Supervisors
Concerned Public School Heads, Integrated, Elementary and Secondary Schools

Subject: **SGOD VIRTUAL CONFERENCE WITH SCHOOL HEADS OF STO. TOMAS EAST AND WEST DISTRICTS**

Date: October 24, 2022

To ensure well-coordinated and smooth transactions particularly in the processing of Program of Works (POW), Learning and Development Plans, Activity Designs, MOOE Requests, and other relevant documents submitted to the office of the Schools Governance and Operations Division (SGOD), there will be a **Virtual Conference with School Heads of Sto. Tomas East and West Districts** on **October 26, 2022, 1:00p.m – 3:00p.m. via Zoom.**

With this, all School Heads, together with their respective Administrative Assistants and concerned Public Schools District Supervisors are requested to attend the said virtual conference. Likewise, the Education Program Supervisor of SGOD, Senior Education Program Specialist – HRD, Division Engineer, and Project Development Officer II – DRRM shall take charge of the meeting. Link for the virtual meeting shall be forwarded to the PSDSs.

Further, necessary arrangements must be made to ensure continuous delivery of services and most importantly no disruption of classes.

Everyone is enjoined to continually support and recognize the value of equality and diversity as well as ensure STRICT adherence to the health and safety protocols in all undertakings relevant to the activity.

For compliance.

DEE D. SILVA, DPA, CESO V
Schools Division Superintendent

SGOD/mks

