



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

DEPED DIVISION OF DAVAO DEL NORTE  
RECORDS SECTION  
**RECEIVED**  
Date: 27 OCT 2022 5:15 PM  
By: \_\_\_\_\_

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2022-097

To: Assistant Schools Division Superintendent  
Chief, School Governance and Operations Division  
Chief, Curriculum Implementation Division  
Education Program Supervisors, Curriculum Implementation Division  
Education Program Supervisor, School Governance and Operations Division  
Public Schools District Supervisors  
School Heads Concerned

Subject: **SGOD VIRTUAL CONFERENCE WITH SCHOOL HEADS OF SAN ISIDRO**

Date: October 27, 2022

1. To iron out concerns and matters relative to the submission and approval of various documents, particularly Program of Works, Learning and Development Proposals, Activity Designs, MOOE Requests, and other documents processed at the School Governance and Operations Division (SGOD), there will be a Virtual Conference with School Heads of San Isidro District on **October 28, 2022** at **9:00 a.m.** (Link will be sent through the Group Chats).
2. All School Heads, along with their Administrative Officers/Assistants and concerned Public Schools District Supervisor, are requested to attend the said virtual conference. The activity will be facilitated by SGOD Education Program Supervisor, Senior Education Program Specialist-HRD, Division Engineer, and Education Program Specialist II-SMME.
3. Further, necessary arrangements must be made to ensure continuous delivery of services and most importantly no disruption of classes.
4. It is also emphasized that while in the activity, the personnel shall observe and follow the minimum health protocols wherever they may be in accordance with the IATF and DOH rules and guidelines, while the equal opportunity principle must always be upheld.
5. Please be guided accordingly.

*for*  
**DEE D. SILVA, DPA, CESO V**  
Schools Division Superintendent

SMME/djql

*for*  
**GLORIA B. SUBONG**  
EPS

*10/27/2022*

Page 1 of 1



Address: Mankilam, Tagum City, Davao del Norte  
Telephone Number: (084) 216 0188  
Website: [www.depeddavnor.ph](http://www.depeddavnor.ph) | Facebook: DepEd Davao del Norte

