



Republic of the Philippines  
**Department of Education**  
 REGION XI  
 SCHOOLS DIVISION OF DAVAO DEL NORTE

DEPED DIVISION OF DAVAO DEL NORTE  
 RECORDS SECTION  
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 Date: 08 NOV 2022 4:55 PM  
 By: \_\_\_\_\_

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD 2022 - 106

To: Assistant Schools Division Superintendent  
 Chief Education Program Supervisor, Curriculum Implementation Division (CID)  
 Chief, Education Program Supervisor, School Governance and Operations Division  
 Education Program Supervisors, Curriculum Implementation Division (CID)  
 Education Program Supervisor, School Governance and Operations Division (SGOD)  
 Public Schools District Supervisors  
 School Heads, Integrated, Elementary and Secondary Schools

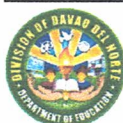
Subject: **PARTICIPATION TO THE THIRD QUARTERLY MEETING  
 OF THE PROJECT DEVELOPMENT OFFICERS I  
 (YOUTH FORMATION COORDINATORS)**

Date: November 8, 2022

1. This has reference to Regional Memorandum No. ESSD-2022-217 dated October 20, 2022 (Third Quarterly Meeting of the Project Development Officers I), the following personnel are requested to attend the above-mentioned activity on November 10-11, 2022, at Tubalan National High School, Davao Occidental.

Name	Position/Assignment	School	Date
Elvin A. Anajao	PDO I	Division Office	November 10-11, 2022
Stanley Manaay	Resource Speaker	Salvacion NHS	November 11, 2022 (Only)

2. The participants are expected to be at the venue before 8:00 am of November 10, 2022. Vehicles shall be provided from the Regional Office to the venue proper and vice versa.
3. Teacher Participant is expected to leave after his classes on Thursday, November 10, 2022.
4. Moreover, as per compliance with the DepEd Order No. 9, s. 2005 on the "No Disruption of Classes Policy", the school head of Stanley Manaay shall arrange properly the classes and provide for the substitutes with the same subject while he is in attendance thereat. The list of substitute teachers and the subjects to be handled must be attached to the Travel Order for approval.
5. Travel and other allowable expenses shall be chargeable against division and school Maintenance and Other Operating Expenses (MOOE) funds subject to the usual accounting and auditing rules and regulations.





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5. All concerned are required to STRICTLY observe the health protocols as prescribed by the Inter-Agency Task Force (IATF) on COVID 19 during this pandemic. Further, all is also encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
6. For information and widest dissemination to all concerned.

**ALLAN G. FARNAZO**

Director IV  
and concurrent Officer-In-Charge  
Office of the Schools Division Superintendent

**For the Schools Division Superintendent**

**REBECCA C. SAGOT, CESO III**  
Assistant School Division Superintendent

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Enclosed: As stated  
SGOD/EAA

Page 2 of 2



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Republic of the Philippines  
**Department of Education**  
DAVAO REGION

**Office of the Regional Director**

**REGIONAL MEMORANDUM**

ESSD-2022-217

To : Schools Division Superintendents

Attention: Youth Formation Coordinators

Subject: **THIRD QUARTERLY MEETING OF THE PROJECT DEVELOPMENT OFFICERS I ( YOUTH FORMATION COORDINATORS)**

Date : October 20, 2022

This Office will conduct the **Third Quarterly Meeting of the Youth Formation Coordinators (PDO I)** on **November 10-11, 2022** at **Tubalan National High School, Tubalan, Davao Occidental**.

This aims to implement the different programs of the Youth Formation Division (YFD) and to give updates on the different activities conducted in collaboration with the Project Development Officers (PDO) 1 in the eleven (11) Schools Division Offices (SDOs).

The meeting shall be hosted by the Division of Davao Occidental.

It is informed that there will also be series of activities to be done during the meeting like mangrove planting and school visit for best practices.

The participant in this meeting are the Project Development Officers (PDOs) I in -charge of the Youth Formation Program and identified members of the Technical Working Group (TWG) whose names are attached in this Memorandum. The participants are expected to be at the venue before 12:00 noon of November 10, 2022. Vehicles shall be provided from the Regional Office to the venue proper and vice-versa.

All participants shall strictly follow the minimum health standards throughout the activity. Facemask shall be worn at all times and use of personal alcohol for hand sanitation is strictly required. It is strongly encouraged that those who will join the meeting are fully vaccinated and have the booster shots.



Address: F. Torres St., Davao City (8000)  
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Travelling and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and procedures.

Immediate and wide dissemination of this Memorandum is desired.

**ALLAN G. FARNAZO**  
Director IV

By the Authority of the Regional Director

**MARIA INES C. ASUNCION**  
Director III  
Office of the Assistant Regional Director

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Republic of the Philippines  
**Department of Education**  
DAVAO REGION

Office of the Regional Director

THIRD QUARTERLY MEETING OF YOUTH FORMATION COORDINATORS  
Tubalan National High School  
Tubalan, Davao Occidental  
November 10-11, 2022

LIST OF PARTICIPANTS

PROJECT DEVELOPMENT OFFICERS (PDO) I

Name	Division
1. Menard Apit	Davao de Oro
2. Margirie Asuque	Davao de Oro
3. Jillian April Casal	Davao del Norte
4. Danilo Lumayno	Davao del Norte
5. Elvin Anajao	Davao del Norte
6. Judi Rema Bagay	IGACOS
7. Lea Jane Isleta	Panabo City
8. Glady C. Noel	Panabo City
9. Daisy Delfino	Tagum City
10. Queena Mae Traje	Tagum City
11. Shiezl Mae Alquizar	Davao City
12. Jasmin Tiffany Orcajada	Davao City
13. Neil John Audan	Davao del Sur
14. Joveth Tubiano	Davao del Sur
15. Nelson Balagtas	Davao Occidental
16. April Rose Alcala	Digos City
17. Maria Leonora Salazar	Digos City
18. Michael Mangkikis	Davao Oriental
19. Marielle Mendador	Davao Oriental
20. Peter Jourdan Reyes	Mati City
21. Ana Mae S. Padullon	Mati City

*-nothing follows-*

FACILITATORS / RESOURCE PERSONS

Name	School	Division
4. Stanley Manaay	Salvacion National High School	Davao del Norte
5. Bonifacio V. Amit, Jr.	Baracatan National High School	Davao City
6. Warlito E. Hua	DepEd -Regional Office XI	ESSD

*-nothing follows-*



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