



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2023-0029

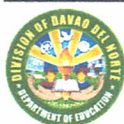
To: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
Education Program Supervisors, Curriculum Implementation Division
Education Program Supervisor, School Governance and Operations Division
Public Schools District Supervisors
Secondary and Integrated School Heads Concerned
Secondary Private School Administrators/Principals
All Others Concerned

Subject: **ADDENDUM TO DIVISION MEMORANDUM SGOD-2023-0006 TITLED
ADMINISTRATION OF THE NATIONAL ACHIEVEMENT TEST FOR
GRADE 12 FOR SCHOOL YEAR 2022-2023**

Date: January 27, 2023

1. In relation to the administration of the **National Achievement Test for Grade 12 (NATG12)**, the **Bureau of Education Assessment (BEA)** personnel from the Central Office will conduct monitoring from **January 30 to February 2, 2023** along with Regional Education Supervisors and Division personnel from the School Governance and Operations Division (SGOD), including the and School Health Section (SHS), and Curriculum Implementation Division (CID).
2. In case of heavy rain or bad weather condition, all room examiners who are assigned to far-flung schools may travel one day before the actual NATG12 administration, such as the *room examiners of Magatos IS assigned to Rizal IS in Asuncion District*.
3. The Chief Examiners (School Heads) of the identified schools by district (see enclosure 1) are advised to claim/receive the testing materials **on Day 1 at 3:00 a.m. to 4:00 a.m.** of the NATG12 (see enclosure 1).
4. The members of the NATG12 Secretariat are advised to be at the Division Office on January 28-29, 2023 to finalize the said testing materials for release, while the assigned driver shall fetch the BEA representative from Davao International Airport on January 29, 2023 at 5:00 a.m. (see enclosure 2).
5. For issues and concerns, the Division is opening its **hotlines** through the **Division Testing Coordinator** at mobile numbers, **0950-820-6819** and **0991-454-4511**.
6. The personnel who render services during weekends shall earn corresponding service credits and compensatory overtime credit (COC) as stipulated in DepEd Order No. 53, s. 2003.

Page 1 of 4



Address: Mankilam, Tagum City, Davao del Norte
Telephone Number: (084) 216 0188
Website: www.depeddavnor.ph | Facebook: DepEd Davao del Norte



7. Travel and other allowable expenses incurred by the concerned personnel shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
8. It is also emphasized that while in the activity, everyone shall observe and follow the minimum health protocols in accordance with the IATF and DOH rules and guidelines, while the Equal Opportunity Principle (EOP) must always be upheld.
9. Immediate dissemination of and strict compliance to this memorandum are directed.

ALLAN G. FARNAZO

Director IV

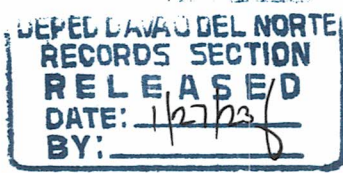
and Concurrent Officer-In-Charge
Office of the Schools Division Superintendent

For the Schools Division Superintendent:



REBECCA C. SAGOT, CESO VI

Assistant Schools Division Superintendent



Enclosure: as stated
sgod/djql



MATRIX OF RELEASE

Identified Schools (to claim Testing Materials at the Division Office)	School Heads (Chief Examiners)	Assigned Districts/ Schools	Schedule of Release at the Division Office
Kapalong NHS	Arlyn P. Murillo	Kapalong East	January 30, 2023 – from 3:00 a.m. to 4:00 a.m.
Quezon Memorial Institute of Technology, Inc.	Andronico D. Lara Jr.	Kapalong Private Schools	
Sto. Niño NHS	Rhoda N. Rosete	Talaingod	
Sto. Tomas NHS	Ricardo M. Olmedo	Sto. Tomas West	
Marsman NHS	Bernard S. Eugenio		
Maryknoll HS of Sto. Tomas	Sr. Maria Teofila Fronozo	Sto. Tomas Private Schools	
Salvacion NHS	Ignacio Lasco	Sto. Tomas East	
Semong NHS	Ariel A. Macalde	Kapalong West	
Sawata NHS	Raquel G. Tagalino	San Isidro	
Asuncion NHS	Aser M. Samsona	Asuncion (including private schools)	
Davao del Norte Regional Sports Academy	Aries A. Gamino	Davao del Norte Regional Sports Academy	
New Corella NHS	Oliver U. Emata	New Corella (including private schools)	
Tubod NHS	Abelardo D. Cardinal Jr.	Carmen	
Dujali NHS	Domingo P. Alagdon	B.E. Dujali	
Magatos IS	Marlene P. Basa	Asuncion	February 1, 2023 – from 3:00 a.m. to 4:00 a.m.
Gupitan IS	Mira Adlaon	Langilan	
Sampao IS	Alma Consencino		
Macgum IS	Evangeline D. Singson	New Corella	
Igangan IS	Ramil Torsino	San Isidro	
Butay IS	Erllyn P. Maldo	Talaingod	
Kinamayan IS	Ener M. Judit	Sto. Tomas East	
Magwawa IS	Jerry Ben V. Sasam	Sto. Tomas West	
Ramon S. Segundo Sr. NHS	Rodrigo Orogo	Ramon S. Segundo Sr. NHS	
Saint Jude Academy of Mindanao, Inc.	Warlita B. Pascua	Saint Jude Academy of Mindano, Inc.	



Enclosure 2 of Division Memorandum SGOD-2023-0029:

NATG12 SECRETARIAT

Name	Position/Designation	Office/Station	Schedule of Overtime
ARNEL F. LABASAN	SEPS/ Division Testing Coordinator	SGOD-SMME	January 28-29, 2023
DANILO JR. Q. LUMAYNO	EPS II/ Assistant Division Testing Coordinator	SGOD-SMME	
ELVIN A. ANAJAO	PDO I	SGOD-SMME	
JAN GABERO	ADAS II	SGOD	
REY MASCARIÑAS	DRIVER	OSDS	January 29, 2023 @ 5:00 a.m.

