



23-05820

Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

Office Memorandum:  
SGOD-2022-0032

To: DISTRICT SUPERVISORS  
DISTRICT NURSES  
SENIOR HIGH SCHOOL NURSES  
DENTAL PERSONNEL

Subject: **SCHEDULE OF DIVISION CLINIC DUTIES OF NURSES, DENTISTS AND DENTAL AIDE**

Date: **January 31, 2023**

1. In the provision of developmental opportunities for personnel in the Division, the Equal Opportunities Principle (EOP) shall be employed at all times where all individuals in the Division are fully recognized regardless of gender, religion, ethnicity, and political affiliation.
2. Hereunder is the schedule of Division Clinic Duties of Nurses, Dentists and Dental Aides for the month of **February, 2023**.

DATE	NURSES	DENTIST/DENTAL AIDE
1	Alrene C. Calotes, Hazel V. Calotes, Annaliza L. Sepe	
2	Garry De Vera, Ma. Febe G. Enad, Ma. Luisa O. Cuyos	
3	Constant Dave Caberto, Catherine P. Cantalejo	Dr. Marilou Pintor, Rodelio Galvez
6	Maregine T. Atabelo, Jocelyn C. Cardinal, Mercy M. Dela Cruz	Dr. Mae Ann N. Llana, Rodelio Galvez
7	Alrene C. Calotes, Hazel V. Calotes, Annaliza L. Sepe	
8	Garry De Vera, Ma. Febe G. Enad, Ma. Luisa O. Cuyos	
9	Constant Dave Caberto, Catherine P. Cantalejo	
10	Maregine T. Atabelo, Jocelyn C. Cardinal, Mercy M. Dela Cruz	
13	Alrene C. Calotes, Hazel V. Calotes, Annaliza L. Sepe	Dr. Marilou Pintor, Rodelio Galvez
14	Garry De Vera, Ma. Febe G. Enad, Ma. Luisa O. Cuyos	Dr. Mae Ann N. Llana, Rodelio Galvez
15	Constant Dave Caberto, Catherine P. Cantalejo	
16	Maregine T. Atabelo, Jocelyn C. Cardinal, Mercy M. Dela Cruz	
17	Alrene C. Calotes, Hazel V. Calotes, Annaliza L. Sepe	Dr. Marilou Pintor, Rodelio Galvez
20	Garry De Vera, Ma. Febe G. Enad, Ma. Luisa O. Cuyos	Dr. Mae Ann N. Llana, Rodelio Galvez
21	Constant Dave Caberto, Catherine P. Cantalejo	
22	Maregine T. Atabelo, Jocelyn C. Cardinal, Mercy M. Dela Cruz	
23	Alrene C. Calotes, Hazel V. Calotes, Annaliza L. Sepe	
24	Garry De Vera, Ma. Febe G. Enad, Ma. Luisa O. Cuyos	Dr. Marilou Pintor, Rodelio Galvez
27	Constant Dave Caberto, Catherine P. Cantalejo	Dr. Mae Ann N. Llana, Rodelio Galvez
28	Maregine T. Atabelo, Jocelyn C. Cardinal, Mercy M. Dela Cruz	



Address: **Mankilam, Tagum City, Davao del Norte**  
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Office of the Schools Division Superintendent

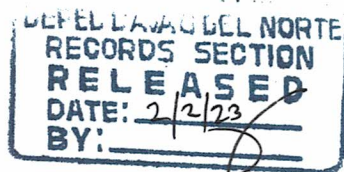
3. Nurses and Dental personnel are expected to report at the division office clinic on official time to render nursing and dental services to teaching and non-teaching personnel, learners and other government employees who might seek their services and should sign the logbook for record purposes, subject to the Alternative Work Arrangement as per Dep Order no.11, s. 2020.
4. In as much as reporting to the Division Office is relatively the same as reporting to schools/districts being assigned to, therefore, no travelling allowance, expenses and meals of nurses/dentists on duty will be charged to the District/Secondary Schools MOOE.
5. For strict compliance.

**ALLAN G. FARNAZO**

**Director IV**

And concurrent Officer in -Charge  
Officer of the Schools Division Superintendent

**For the Schools Division Superintendent**



**REBECCA C. SAGOT, CESO VI**

Assistant Schools Division Superintendent

SGOD -SHS/GDV



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