



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2023-0048

To: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
Education Program Supervisors, Curriculum Implementation Division
Education Program Supervisor, School Governance and Operations Division
Public Schools District Supervisors
Private School Administrators
All Others Concerned

Subject: **ADDENDUM TO DIVISION MEMORANDUM SGOD-2022-152 TITLED, DIVISION SCHEDULE OF SUBMISSION AND INSPECTION FOR PRIVATE SCHOOLS' APPLICATION FOR RENEWAL OF GOVERNMENT PERMIT, RECOGNITION, AND ADDITIONAL GRADE/LEVEL**

Date: February 14, 2023

1. The Division Evaluation and Inspection Team (DEIT) is hereby added with the following members:

NAME	POSITION/ DESIGNATION	STATION
MARY KRISTINE C. SAGOT	PDO II/ DRRM Coordinator	SGOD
ELIELOU P. JUMAWAN	Engineer III/Division Engineer	SGOD
CATHERINE CANTALEJO	Nurse II/ Division Nurse	SGOD
DAVE CABERTO	Nurse II/ Division Nurse	SGOD
MELANIE MANDIN	SEPS-Planning & Research	SGOD

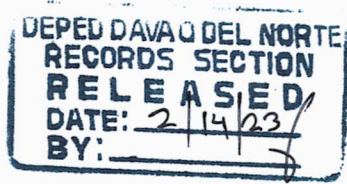
2. The DEIT shall conduct the onsite validation and inspection of the concerned schools with the following schedule:

SCHOOL	DISTRICT	DATE OF VALIDATION/ INSPECTION
Kapalong College of Technology, Inc.	Kapalong East	February 15, 2023
Quezon Memorial Institute of Technology, Inc.		
St. Jude Academy of Mindanao		
Maryknoll School of Maniki		
Philippine Baptist College of Mindanao, Inc.		February 16, 2023



Maryknoll School of Sto. Tomas, Inc.	Sto. Tomas West	
Davao Winchester Colleges		
Temple Christian School of Sto. Tomas		
Maryknoll High School of New Corella, Inc.	New Corella	February 17, 2023
Davao del Norte Agricultural College, Inc.		
Maryknoll High School of Asuncion, Inc.	Asuncion	

3. Travel and other allowable expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
4. It is also emphasized that while in the activity, the personnel shall observe and follow the minimum health protocols in accordance with the Inter-Agency Task Force Against Infectious Disease (IATF) and Department of Health (DOH) rules and guidelines, while the Equal Opportunity Principle (EOP) must always be upheld.
5. For information and guidance of the concerned.



For the Schools Division Superintendent:

REBECCA C. SAGOT, CESO VI
Assistant Schools Division Superintendent

sgod/djql





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Department of Education
 REGION XI
 SCHOOLS DIVISION OF DAVAO DEL NORTE

RECORDS DIVISION OF DAVAO DEL NORTE
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Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2022-152

To: Assistant Schools Division Superintendent
 Chief, School Governance and Operations Division
 Chief, Curriculum Implementation Division
 Education Program Supervisors, Curriculum Implementation Division
 Education Program Supervisor, School Governance and Operations Division
 Public Schools District Supervisors
 Private School Administrators Concerned

Subject: **DIVISION SCHEDULE OF SUBMISSION AND INSPECTION FOR PRIVATE SCHOOLS' APPLICATION FOR RENEWAL OF GOVERNMENT PERMIT, RECOGNITION, ADDITIONAL GRADE/LEVEL**

Date: December 19, 2022

- Pursuant to Regional Memorandum QAD-2022-021, all private schools/institutions are hereby informed of the Schedule of Submission for the Renewal Application, Application for Recognition and Additional Grade/Level, and the corresponding Schedule of Orientation and the Inspection by the Division Office, as enclosed herein.
- The schools are enjoined to strictly follow the schedule stipulated to ensure quick action and smooth process of approval of said applications. Hence, late submission of applications shall not be accommodated anymore.
- The Division Evaluation and Inspection Team, whose names are listed below, will facilitate the Onsite Inspection, as scheduled.

NAME	POSITION/ DESIGNATION	STATION
1. RAMEL M. PILO	Chief ES	SGOD
2. DR. EDUARD C. AMOGUIS	Chief ES	CID
3. DR. GRACE SANTA T. DACLAN	EPS	CID
4. ARNEL F. LABASAN	SEPS	SGOD
5. DANILO JR. Q. LUMAYNO	EPS II	SGOD
6. PAUL E. ARSOLON	ITO I	OSDS
7. DR. EVELYN GRACE H. LABASAN	EPS	CID
8. DR. ERNIE M. AGUAN	EPS	CID
9. DR. MEDOS O. JALA	EPS	CID
10. MARLYN A. PUBLICO	EPS	CID




4. Travel and other expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
5. It is emphasized that while in the activity, everyone shall observe and follow the minimum health protocols wherever in accordance with the IATF and DOH rules and guidelines, while the equal opportunity principle must always be upheld.
6. Immediate dissemination of and strict compliance to this memorandum are directed.

ALLAN G. FARNAZO
Director IV
and Concurrent Officer-In-Charge
Office of the Schools Division Superintendent

For the Schools Division Superintendent:

REBECCA C. SAGOT, CESO VI
Assistant Schools Division Superintendent

Enclosure/s: As stated
SMME/af1


RAMEL M. PILO
Chief, SGOD





Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Enclosure of Division Memorandum SGOD-2022-152

**APPLICATION MATRIX
SY 2023-2024**

APPLICATIONS	DEADLINE OF SUBMISSION TO DIVISION OFFICE	SCHEDULE OF ORIENTATION	SCHEDULE OF INSPECTION
Renewal Application of Senior High School	January 31, 2023	January 6, 2023 (via MS Teams Online Video Conferencing platform)	February 13-17, 2023
Renewal Application (OASPS) Grades 1-10	January 31, 2023		February 20-24, 2023
Application of Recognition, School branch and additional grade/level	February 17, 2023		March 6-10, 2023