



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

27-69161

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

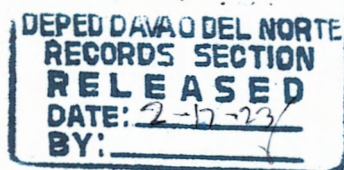
SGOD-2023-0054

To: Assistant Schools Division Superintendent  
Chief, School Governance and Operations Division  
Chief, Curriculum Implementation Division  
Education Program Supervisors, Curriculum Implementation Division  
Education Program Supervisor, School Governance and Operations Division  
Public Schools District Supervisors  
School Heads Concerned  
All Others Concerned


Subject: **HOSTING OF THE REGIONAL MANAGEMENT COMMITTEE (MANCOM) MEETING**

Date: February 16, 2023

1. The Schools Division of Davao del Norte will host the Regional Management Committee (MANCOM) Meeting on **February 23-24, 2023**, to be attended by all Schools Division Superintendents (SDSs), Assistant Schools Division Superintendents (ASDSs), and Regional and Division Functional Division Chiefs.
2. One of the highlight activities in the said Meeting is the School Visit where all members will pay visit to identified schools in the Division on February 23, 2023 (please see enclosure 1 for the matrix of visit).
3. All schools especially those that will be visited and are along the road are advised to prepare their institutions to ensure smooth and fruitful interfacing with the visitors.
4. With this, the School Governance and Operations Division (SGOD) shall conduct monitoring to the concerned schools to check on their preparations.
5. Travel and other allowable expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
6. It is also emphasized that while in the activity, the personnel shall observe and follow the minimum health protocols in accordance with the Inter-Agency Task Force Against Infectious Disease (IATF) and Department of Health (DOH) rules and guidelines, while the Equal Opportunity Principle (EOP) must always be upheld.
7. For information and guidance of the concerned.



For the Schools Division Superintendent:

  
**REBECCA C. SAGOT, CESO VI**  
Assistant Schools Division Superintendent

Enclosures: As stated  
sgod/cbgonzales



**Enclosure 1: Matrix of School Visits**

Group	Schools Division/ FD	Place of Visit		Activities	Lead Persons
		School	Address		
1	Digos City Davao del Sur Davao Occidental Davao City CLMD PPRD Regional Director	Carmen NHS	Ising, Carmen	Breakfast/School Visit	Lourdes A. Navarro Gloria P. Subong Grace Santa T. Daclan
		NAFCO CES	NAFCO, Sto. Tomas	School Visit	
		Sto. Tomas CES	Tibal-og, Sto. Tomas	Lunch/School Visit	
		Sto. Tomas NHS	Tibal-og, Sto. Tomas	School Visit	
		Kinamayan IS	Kinamayan, Sto. Tomas	School Visit	
		Salvacion ES	Salvacion, Sto. Tomas	School Visit	
		Salvacion NHS	Salvacion, Sto. Tomas	School Visit	
		Casig-ang ES	Casig-ang, Sto. Tomas	School Visit	
2	Davao Oriental Davao de Oro Mati City Davao del Norte FTAD QAD ESSD	Asuncion NHS	Cambanogoy, Asuncion	Breakfast/School Visit	Ramel M. Pilo Cristopher B. Gonzales Ernie M. Aguan Allen T. Guilaran
		Cabaywa ES	Cabaywa, Asucion	School Visit	
		Sagayen NHS	Sagayen, Asuncion	Lunch/School Visit	
		Igangan IS	Igangan, San Isidro	School Visit	
		Davao Regional Sports Academy	Mankilam, Tagum City	School Visit	
3	Panabo City Tagum City Samal City HRDD ADMIN Assistant Regional Director	Maniki CES	Maniki, Kapalong	Breakfast/School Visit	Eduard C. Amoguis Evelyn Grace H. Labasan Liezl S. Josol
		Kapalong NHS	Maniki, Kapalong	School Visit	
		Luna ES	Luna, Kapalong	Lunch/School Visit	
		Sampao IS	Sampao, Kapalong	School Visit	
		Gabuyan CES	Gabuyan, Kapalong	School Visit	
		Sto. Nino CES	Sto. Nino, Talaingod	School Visit	
		Tibi-Tibi ES	Sto. Nino, Talaingod	School Visit	

