



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**  
SGOD-2023-0074

To: Assistant Schools Division Superintendent  
Chief, School Governance and Operations Division  
Chief, Curriculum Implementation Division  
Education Program Supervisor, School Governance and Operations Division  
Education Program Supervisors, Curriculum Implementation Division  
Public Schools District Supervisors  
School Heads Concerned  
All Others Concerned

Subject: **COORDINATION MEETING FOR THE UPCOMING DIVISION MEET 2023**

Date: March 3, 2023

1. In line with the upcoming **Division Meet 2023**, there shall be a **Coordination Meeting** on **March 6, 2023 (Monday) at 1:00 p.m.** at the Division Conference Room, Mankilam, Tagum City, Davao del Norte.
2. Participants to the said Meeting are the CID and SGOD Chiefs, all EPSs, PSDSs, SGOD personnel, and the following School Heads of the Billeting Quarters:

School/ Billeting Quarters	School Heads
Maniki CES	Randy Lumapat
Buclad ES	Arnulfo Pacana
Cambanogoy CES	Shirley Neri
Asuncion NHS	Aser Samsona
Dujali Central ES	Jocelyn Cadiente
Dujali NHS	Dominador Alagdon
Sto.Nino Central	Donnabel Marimon
Tuganay ES	Rizalina Arcena
Mesaoy ES	Hilda Ermias
Davao Regional Sports Academy	Aries Gamino

3. Travel and other allowable expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
4. It is emphasized that while in the activity, the personnel shall observe and follow the minimum health protocols in accordance with the Inter-Agency Task Force Against Infectious Disease (IATF) and Department of Health (DOH) rules and guidelines, while the Equal Opportunity Principle (EOP) must always be upheld.



5. For information and guidance of the concerned.

For the Schools Division Superintendent:



A handwritten signature in blue ink, appearing to read 'Rebecca C. Sagot'.

**REBECCA C. SAGOT, CESO VI**

Assistant Schools Division Superintendent

sgod/djql

