



DIVISION OFFICE FILE

Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2023-0092

To: Arlyn P. Murillo – Principal III
Teaching and Non-Teaching Personnel
Parent-Teacher Association
Kapalong National High School

Subject: **Findings and Recommendations on the Double-Shifting of Class in Kapalong National High School**

Date: March 24, 2023

Herewith is the copy of the **Findings and Recommendations on the Double-Shifting of Class in Kapalong National High School** based of the series of monitoring and validation conducted by the School Governance and Operations and Curriculum Implementation Divisions. The school is advised to take immediate action based on the given recommendations herein enclosed.

Further, the School Head is advised to provide feedback in writing to the Schools Division Superintendent on the action taken within five days upon receipt of this memorandum.

In adherence to all policies, everyone is encouraged to continuously support and value equality and diversity (Equal Opportunity Principle) within the Department.

For your reference and guidance.

ALLAN G. FARNAZO

Director IV

and Concurrent Officer-In-Charge
Office of the Schools Division Superintendent

For the Schools Division Superintendent:

RAMEL M. PILO

Chief Education Supervisor

Enclosed: As stated.
SGOD/ncj

Received
[Signature]
3/24/23 4:00 pm

Page 1 of 1





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**SGOD FINDINGS AND RECOMMENDATION
KAPALONG NHS**

Observations/Findings

1. There are still 7 Instructional Classrooms used as office and stock room.
2. Double shifting of classes was implemented for Grades 7 to 10 only.
3. With the implementation of double shifting of classes, following are the findings:
 - a. The requirements for classrooms increased from 40 to 47 due to the added sections per grade level, to wit:

Grade Level	No. of Sections	
	Single Shift	Double Shift
G7	10	11
G8	10	12
G9	10	12
G10	10	12
Total	40	47

- b. Class hours allocation per subject is only 48 minutes.
 - c. Many teachers are underload in their teaching assignments.
 - d. Recess time is only 5 minutes.
 - e. Average number of students per class is 50.
 - f. Students are coming to school too early and going home late.
4. Implementation of the double shifting of classes was not properly planned, discussed, and consulted with teachers.

Recommendations

Option A

Suspend the implementation of double-shift classes for two weeks and iron out the process of its implementation taking the lesson from the dry-run.

Option B

Implement the double-shift classes to Grades 10-12 only.

Option C

Revert to regular classes and utilize the 7 available rooms for instructions.

Prepared:

RAMEL M. PILO
CES, SGOD
2/29/23

EDUARD C. AMOGUIS
CES, CID
2/29/23

Approved:

REBECCA C. SAGOT, CESO VI
ASDS 2/29/2023

