



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2023-0105

To: Assistant Schools Division Superintendent
Chief Education Program Supervisor, CID
Chief, Education Program Supervisor, SGOD
Education Program Supervisors, CID
Education Program Supervisor, SGOD
Public Schools District Supervisors
Concerned Public School Heads, Integrated, Elementary, Secondary Schools
Private Schools
Division Section Heads
All others concerned

Subject: **INFORMATION FOR THE DOCUMENTATION TEAM OF DAVAO DEL NORTE
DELEGATION FOR THE DAVRAA MEET 2023**

Date: April 13, 2023

1. In line with the preparation of the Division of Davao del Norte for the DAVRAA Meet 2023, the Documentation and Media Committee would like to inform of the following:
 - a. The Documentation Team members shall attend the coordination meeting on April 18, 2023 at 1:00 P.M. at the DavNor Gym of the Davao del Norte Sports and Tourism Complex and submit themselves for I.D. Picture taking on the same date.
 - b. Campus journalists must secure Parent's Consent for April 23-28, 2023 DAVRAA's event.
 - c. The participants shall bring their personal beddings and personal hygiene kits for the live-in services at the billeting quarter.
 - d. The arrival of the Documentation Team should be on April 23, 2023 at 8:00 a.m. at the DAVNOR quarter – Laureta Elementary School, Tagum City.
 - e. Completion of Articles for April 24, 2023 release must be done on/or before 12:00 noon of April 23, 2023, care of Sir Ryan Poliran and Ma'am Jerlyn Singson.
 - f. All Documentation Team Members must be at the Sports Complex at 3:00 PM on April 23 for the opening program.
2. The teaching personnel involved in this activity are entitled to service credits for the services rendered during the weekends and holidays as stipulated in DepEd Order No. 53, s. 2003. On the other hand, non-teaching personnel shall be provided Compensatory Overtime Credit (COC) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2 s. 2004.



3. It is emphasized that **No Disruption of Classes** shall be imposed in the conduct of the activity based on the DepEd Order No. 9, s. 2005. Teachers who will take part in the activity are advised to prepare substitution forms duly signed by the School Principal.
4. In participating in the different activities, the **Equal Opportunities Principle (EOP)** shall be observed at all times where all individuals are fully recognized regardless of gender, religion, ethnicity, and political affiliations.
5. Immediate dissemination of this memorandum is desired.




REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

SGOD/jam

