



Republic of the Philippines  
**Department of Education**  
 REGION XI  
 SCHOOLS DIVISION OF DAVAO DEL NORTE

**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM

SGOD-2023-0150

To: Assistant Schools Division Superintendent  
 Chief – School Governance and Operations Division  
 Chief – Curriculum Implementation Division  
 Public School District Supervisor – Kapalong West Dist.  
 All Others Concerned

Subject: **PARTICIPATION IN THE GROUNDWORK 2023: 4<sup>TH</sup> INTRA-SCHOOL RESEARCH CONGRESS**

Date: May 25, 2023

1. This is in response to the letter request of Roger A. Martines, MITE, School Principal IV, Tagum National Trade School, Tagum City Division, relative to the conduct of their research summit entitled “The Groundwork 2023: 4<sup>th</sup> Intra-School Research Congress on June 28, 2023 (8:00am – 5:00pm) which will be held inside the school campus.
2. Anent to this, the following personnel are requested to serve as a panel of adjudicators in the Oral Presentation and Research Proposal Presentation Categories likewise, examine the technicalities and social significance of the various studies. See attached mechanics and criteria for the said event.

Name	Designation	Station
Janice A. Fernandez, PhD	PSDS	San Isidro District
Alan J. Paglinawan	School Principal I	Doña Carmen NHS
Melanie O. Mandin, RGC	SEPS	Division Office

3. Participation in the said summit is on official time and subject to the policy stipulated in DepED Order No. 9, s. 2005 titled: Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith” shall be observed, and no government funds shall be incurred.
4. All concerned must STRICTLY observe the health protocols prescribed by the Inter-Agency Task Force (IATF) on COVID-19 during this pandemic. Further, everyone is encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
5. For information and widest dissemination to all concerned.



  
**REYNALDO R. MELLORIDA, CESO V**  
 Schools Division Superintendent

SGOD/mom





Republic of the Philippines  
Department of Education  
REGION XI – DAVAO REGION  
SCHOOLS DIVISION OF TAGUM CITY  
TAGUM NATIONAL TRADE SCHOOL  
APOKON, TAGUM CITY, DAVAO DEL NORTE

**The Groundwork 2023: 4<sup>th</sup> Intra-School Research Congress**

June 28, 2023  
8:00 AM – 5:00 PM

**COMPLETED RESEARCH: ORAL PRESENTATION CATEGORY**

1. The researchers must be bonafide students of Tagum National Trade School.
2. Each presenter is advised to prepare for a 5-minute live presentation of the study. The moderator will interrupt the research-presenter once the time is over.
3. For more than two researchers, only one will present the study. Other researchers may respond during the Q and A.
4. The medium of instruction is English except for necessary vernacular findings.
5. Apply the principle, "Less is More", in the PowerPoint presentation/ layout.
6. There shall be a maximum of 10 slides in the PowerPoint presentation.

*A. Developmental Research*

- 1) Title
- 2) Rationale/ Background
- 3) Statement of the Problem/  
Research Objectives
- 4) Methods
- 5) Results
- 6) Conclusions
- 7) Recommendations

*B. Qualitative Research*

- 1) Title
- 2) Rationale/ Background
- 3) Research Questions
- 4) Theoretical Lens

5) Methods

- 6) Results
- 7) Implications

*C. Quantitative Research*

- 1) Title
- 2) Rationale/ Background
- 3) Theoretical Framework
- 4) Conceptual Framework
- 5) Statement of the Problem/  
Research Objectives
- 6) Methods
- 7) Results
- 8) Conclusions
- 9) Recommendations

*Note: The presenter will not be allowed to change the submitted PowerPoint presentation a day before the start of the congress.*

7. The presentation shall not be a copy of the entire research manuscript. The presenter/s is/ are encouraged to present only keywords, statistics, tables, figures, and very important information/ findings.
8. The researchers shall provide a journal format copy of the study to the adjudicators for reference.
9. The researcher should REHEARSE the presentation to maximize the time allotted. It is highly encouraged to prepare a script to have a smooth delivery.
10. A 5-minute Question & Answer portion will be administered right after the presentation. Only one adjudicator is assigned for each group/ presenter.
11. The researcher/s is/are encouraged to wear corporate attire.
12. The groups who belong to the highest ranks (Rank 1, 2, & 3) will be declared as winners.
13. In case of tie, the board of adjudicators shall decide based on the merits of their study.
14. The decision of the board of adjudicators is final and irrevocable.





**Republic of the Philippines**  
**Department of Education**  
 REGION XI – DAVAO REGION  
 SCHOOLS DIVISION OF TAGUM CITY  
 TAGUM NATIONAL TRADE SCHOOL  
 APOKON, TAGUM CITY, DAVAO DEL NORTE

**ORAL PRESENTATION CATEGORY SCORE SHEET**

Please rate the presentation. Encircle/ highlight the number that corresponds to your rating.

CRITERIA	Poor		Fair		Good		Very Good		Excellent	
	3	6	9	12	15	18	21	24	27	30
<b>1. DEPTH OF CONTENT</b>										
<ul style="list-style-type: none"> <li>○ The research deals with an important issue in the field of education.</li> <li>○ It includes goals/motivating questions that provide the audience with a sense of the study's main idea.</li> <li>○ The study provides relevant research findings, conclusions, and recommendations/ implications/ reflection.</li> <li>○ Information is accurate and includes a complete explanation of key concepts and theories drawing upon relevant literature, as well as a clear description of the results and importance of the results.</li> </ul>										
<b>2. TECHNICALITIES</b>										
<ul style="list-style-type: none"> <li>○ The different parts of the paper are comprehensively provided.</li> <li>○ The study includes accurate findings and formulated/ suggested relevant implications, recommendations, or reflection.</li> <li>○ It utilizes proper citation guidelines.</li> </ul>										
<b>3. ORGANIZATION &amp; PRESENTATION STYLE</b>										
<ul style="list-style-type: none"> <li>○ The presentation is clear, logical and organized; and listeners can follow the line of reasoning.</li> <li>○ The level of presentation is appropriate for the audience.</li> <li>○ The presentation is paced for audience understanding.</li> <li>○ The speaker is comfortable in front of the group and can be heard by all.</li> </ul>										
<b>4. VERBAL INTERACTION</b>										
<ul style="list-style-type: none"> <li>○ The presenter consistently clarifies, restates, and responds to questions and summarizes when needed.</li> </ul>										
<b>5. COMMUNICATION AIDS</b>										
<ul style="list-style-type: none"> <li>○ The communication aids are prepared in a professional manner and enhance the presentation.</li> <li>○ The information is organized to maximize audience understanding.</li> <li>○ Details are minimized so that main points stand out.</li> </ul>										
<b>TOTAL SCORE</b>										

\_\_\_\_\_  
Judge's Signature over Printed Name

*\*Note: Adapted from the Policy, Planning and Research Division of DepEd-Region XI*



Address: Brgy. Apokon, Tagum City, Davao del Norte  
 Telephone No: (084) 216-2763 or 218-0711  
 Email: tnts\_techvoc@yahoo.com





Republic of the Philippines  
Department of Education  
REGION XI – DAVAO REGION  
SCHOOLS DIVISION OF TAGUM CITY  
TAGUM NATIONAL TRADE SCHOOL  
APOKON, TAGUM CITY, DAVAO DEL NORTE

---

**The Groundwork 2023: 4<sup>th</sup> Intra-School Research Congress**

June 28, 2023  
8:00 AM – 5:00 PM

**RESEARCH PROPOSAL PRESENTATION CATEGORY**

1. The researchers must be bonafide students of Tagum National Trade School.
2. The medium of instruction is English except for necessary vernacular findings.
3. Each presenter is advised to prepare for a 5-minute live presentation of the study. The moderator will interrupt the research-presenter once the time is over.
4. For more than two researchers, only one will present the study. Other researchers may respond during the Q and A.
5. Apply the principle, “Less is More”, in the PowerPoint presentation/ layout.
6. There shall be a maximum of 10 slides in the PowerPoint presentation.
  - A. *Qualitative Research*
    - 1) Title
    - 2) Rationale/ Background
    - 3) Research Questions
    - 4) Theoretical Lens
    - 5) Significance of the Study
    - 6) Methods
      - Research Design
      - Research Participants
      - Data Collection/ Data Gathering Procedure
      - Data Analysis
      - Ethical Considerations

*Note: The presenter will not be allowed to change the submitted PowerPoint presentation a day before the start of the congress.*

7. The presentation shall not be a copy of the entire research manuscript. The presenter/s is/ are encouraged to present only keywords, statistics, tables, figures, and very important information/ findings.
8. The researcher should REHEARSE the presentation to maximize the time allotted. It is highly encouraged to prepare a script to have a smooth delivery.
9. A 5-minute Question & Answer portion will be administered right after the presentation. Only one adjudicator is assigned for each group/ presenter.
10. The researcher/s is/are encouraged to wear corporate attire.
11. The groups who belong to the highest ranks (Rank 1, 2, & 3) will be declared as winners.
12. In case of tie, the board of adjudicators shall decide based on the merits of their study.
13. The decision of the board of adjudicators is final and irrevocable.



Address: Brgy. Apokon, Tagum City, Davao del Norte  
Telephone No: (084) 216-2763 or 218-0711  
Email: [tnts\\_techvoc@yahoo.com](mailto:tnts_techvoc@yahoo.com)



**Republic of the Philippines**  
**Department of Education**  
 REGION XI – DAVAO REGION  
 SCHOOLS DIVISION OF TAGUM CITY  
 TAGUM NATIONAL TRADE SCHOOL  
 APOKON, TAGUM CITY, DAVAO DEL NORTE

**RESEARCH PROPOSAL PRESENTATION CATEGORY SCORE SHEET**

Please rate the presentation. Encircle/ highlight the number that corresponds to your rating.

CRITERIA	Poor		Fair		Good		Very Good		Excellent	
	3	6	9	12	15	18	21	24	27	30
<b>1. DEPTH OF CONTENT</b>										
<ul style="list-style-type: none"> <li>○ The research deals with an important issue in the field of education.</li> <li>○ It includes goals/motivating questions that provide the audience with a sense of the study's main idea.</li> <li>○ Background is well-established.</li> <li>○ Methods are comprehensively discussed.</li> <li>○ Information is accurate and includes a complete explanation of key concepts and theories drawing upon relevant literature.</li> </ul>										
<b>2. TECHNICALITIES</b>										
<ul style="list-style-type: none"> <li>○ The different parts of the paper are comprehensively provided.</li> <li>○ It utilizes proper citation guidelines.</li> </ul>										
<b>3. ORGANIZATION &amp; PRESENTATION STYLE</b>										
<ul style="list-style-type: none"> <li>○ The presentation is clear, logical and organized; and listeners can follow the line of reasoning.</li> <li>○ The level of presentation is appropriate for the audience.</li> <li>○ The presentation is paced for audience understanding.</li> <li>○ The speaker is comfortable in front of the group and can be heard by all.</li> </ul>										
<b>4. VERBAL INTERACTION</b>										
<ul style="list-style-type: none"> <li>○ The presenter consistently clarifies, restates, and responds to questions and summarizes when needed.</li> </ul>										
<b>5. COMMUNICATION AIDS</b>										
<ul style="list-style-type: none"> <li>○ The communication aids are prepared in a professional manner and enhance the presentation.</li> <li>○ The information is organized to maximize audience understanding.</li> <li>○ Details are minimized so that main points stand out.</li> </ul>										
<b>TOTAL SCORE</b>										

\_\_\_\_\_  
Judge's Signature over Printed Name

*\*Note: Adapted from the Policy, Planning and Research Division of DepEd-Region XI*



Address: Brgy. Apokon, Tagum City, Davao del Norte  
 Telephone No: (084) 216-2763 or 218-0711  
 Email: tnts\_techvoc@yahoo.com