



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2023-0154

To: Assistant Schools Division Superintendent
Chief, Education Program Supervisor, School Governance and Operations Division
Chief, Education Program Supervisor, Curriculum Implementation Division
Concerned School Heads – Elementary, Secondary, and Integrated
All others concerned

Subject: **UTILIZATION, DOCUMENTATION, AND REPORTING OF DRRM SUPPORT FUND FOR SCHOOLS AFFECTED BY DISASTERS**

Date: May 29, 2023

1. The Disaster Risk Reduction and Management Service (DRRMS) provided support funds for schools affected by disasters and emergencies to support learning continuity and help mitigate impacts of disasters.
2. The following are the recipients with the details of their respective fund allocation, to wit:

School ID	School Name	Support Fund
128674	Gabuyan CES	Clean-up and Minor Repair (P20,000.00)
500789	Sampao IS	
128723	Sta. Fe ES	
128755	San Miguel ES	
128755	Balagunan ES	
304254	Sto. Tomas NHS	
500852	Magwawa IS	
128592	San Miguel ES	
500789	Sampao IS	2 units Temporary Learning Spaces (P180,000.00/unit)
500852	Magwawa IS	

3. To expedite the processing and implementation of the response funds, recipient schools of the clean-up and minor repair fund are requested to submit a Supplemental APP, Work and Financial Plan (WFP), and Program of Work (POW). Once approved, downloading of funds shall be requested by submitting necessary documents required by the Division Budget/ Finance unit. On the other hand, recipient schools of the Temporary Learning Spaces are requested to ensure availability of a safe and conducive location within the school premises where the DepEd TLS will be constructed.
4. Further, all expenses incurred shall adhere to accounting and auditing rules and regulations, and close coordination with the Division DRRM Focal Person and/ or Division Engineer, including the Division Budget/ Finance unit are advised for all recipients to ensure efficient implementation of the projects.



5. Also, proper documentation before, during, and after the implementation is required for subsequent submission to the Regional Office and DRRMS.
6. Everyone is enjoined to continually support and recognize the value of equality and diversity as well as ensure STRICT adherence to the health and safety protocols in all undertakings relevant to the activity.
7. For immediate dissemination and compliance.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent




For the Schools Division Superintendent:

REBECCA C. SAGOT, CESO VI
Assistant Schools Division Superintendent

