



Republic of the Philippines  
**Department of Education**

REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**  
**SGOD-2023-0167**

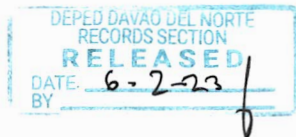
To: Assistant Schools Division Superintendent  
Chief, School Governance and Operations Division  
Chief, Curriculum Implementation Division  
Education Program Supervisor, School Governance and Operations Division  
Education Program Supervisors, Curriculum Implementation Division  
Public Schools District Supervisors  
School Heads  
All Others Concerned

Subject: **DIVISION SERVICE VEHICLES AND DRIVERS FOR THE 2023 PRE-NATIONAL QUALIFYING MEET**

Date: June 1, 2023

1. Relative to the conduct of 2023 Pre-National Qualifying Meet – Cluster 4, the DepEd Division service vehicles and drivers (see enclosure) shall serve during the said event from June 1 to 9, 2023 at the playing venues, billeting quarters, and other concerned areas inside and outside (if necessary) Tagum City, Davao del Norte.
2. Travel, meals and other incidental expenses incurred in the activity of Division personnel shall be charged against school MOOE subject to the usual accounting and auditing rules and regulations.
3. The personnel who render services during weekends shall earn corresponding service credits and compensatory overtime credits (COC) as stipulated in DepEd Order No. 53, s. 2003.
4. It is emphasized that everyone shall observe and follow the minimum health protocols in accordance with the Inter-Agency Task Force Against Infectious Disease (IATF) and Department of Health (DOH) rules and guidelines, while the Equal Opportunity Principle (EOP) must always be upheld.
5. For strict compliance of the concerned.

  
**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent



Enclosure/s: As stated  
pqm-secretariat



**LIST OF DEPED DAVNOR SERVICE VEHICLES AND DRIVERS**

<b>VEHICLE/ UNIT</b>	<b>DRIVER</b>	<b>STATION/ OFFICE</b>
MITSUBISHI STRADA	ARTURO SALVA	OSDS
TOYOTA HIACE VAN	REY MASCARIÑAS	OSDS
ISUZU FUEGO	DENNIS DUEÑAS	OSDS
ISUZU ADVENTURE	PETER GAUM	OSDS
TOYOTA AVANZA	GUILLERMO CADUSALE	OSDS

