



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2023-0190

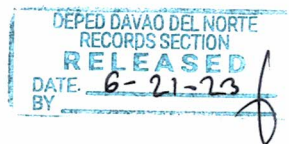
To: Assistant Schools Division Superintendent
Chief, Education Program Supervisor, SGOD
Senior Education Program Specialist, SGOD-HRD
Education Program Specialist II, SGOD-HRD

Subject: **RE-ORIENTATION AND SIMULATION OF NEW RECRUITMENT, SELECTION, AND APPOINTMENT POLICIES FOR FIELD OFFICES REGION XI**

Date: June 21, 2023

1. Attached is Memorandum HRDD-2023-153 relative to the Human Resource Development Division (HRDD) in collaboration with Administrative Division (AD) conduct of the **“Re-Orientation and Simulation of New Recruitment, Selection, and Appointment Policies for Field Offices-Region XI”** on June 23, 2023 at RNEAP Diamond Hall. This will be participated by HRD-SEPS and EPS II of the Schools Division Offices and RO identified learning facilitators.
2. This is to hereby advise the following personnel to attend the said event on official business:
 - a. Gay P. Taguiran – SEPS, SGOD-HRD
 - b. June Angelo A. Mercado – EPS II, SGOD-HRD
3. Attendance to this activity shall be guided with the provisions in the National Budget Circular 563 dated April 26, 2016. Hence adherence to DO 030, s. 2021, on the Multi-Year Implementing Guidelines on the Allocation and Utilization of the Human Resource Development Fund for Teachers and School Leaders shall be strictly observed.
4. Travel and other expenses incurred in attending to the said event shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
5. In participating in the different activities, the **Equal Opportunities Principle (EOP)** shall be observed at all times where all individuals are fully recognized regardless of gender, religion, ethnicity, and political affiliations.
6. Immediate dissemination of this memorandum is desired.

Enclosed: As stated.
SGOD/jam



REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent



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Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM

HRDD-2023-153

To : Assistant Regional Director
Schools Division Superintendents
Chiefs of Functional Divisions

Subject: RE-ORIENTATION AND SIMULATION OF NEW RECRUITMENT,
SELECTION, AND APPOINTMENT POLICIES FOR FIELD
OFFICES-REGION XI

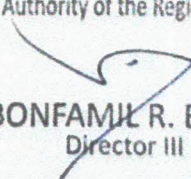
Date : June 20, 2023

The Human Resource Development Division (HRDD) in collaboration with the Administrative Division (AD) will conduct the **"RE-ORIENTATION AND SIMULATION OF NEW RECRUITMENT, SELECTION, AND APPOINTMENT POLICIES FOR FIELD OFFICES-REGION XI"** scheduled on June 23, 2023 at RNEAP Diamond Hall. This will be participated by HRD-SEPS and EPS II of the Schools Division Offices and RO identified learning facilitators.

Meals, snacks, and other incidental expenses which shall be incurred during the conduct of the activity, shall be charged against the unobligated amount of the downloaded funds under Sub-ARO OSEC 11-22-6227, dated August 25, 2022, continuing appropriations for the Organizational and Professional Development of the Non-Teaching Personnel, while the travel expenses of the participants from the Schools Division Offices shall be charged to their local funds, subject to the usual accounting and auditing rules and regulations.

ALLAN G. FARNAZO
Director IV

By the Authority of the Regional Director


REBONFAMIL R. BAGUIO
Director III

23 JUN 2023

Enclosed: As Stated.

ROH3/glv





Republic of the Philippines
Department of Education
DAVAO REGION

RE-ORIENTATION AND SIMULATION OF NEW RECRUITMENT, SELECTION, AND APPOINTMENT POLICIES FOR FIELD OFFICES-REGION XI

June 23, 2023
Durian Hall, DepEd RO XI, F. Torres St., Davao City

PROGRAM OF ACTIVITIES

Time	Activity	In-Charge/ Resource Speaker
8:30 AM - 9:00 AM	Preliminaries <ul style="list-style-type: none">▪ National Anthem▪ Prayer▪ Regional Hymn▪ DepEd Quality Policy▪ Acknowledgement of Participants▪ Opening Remarks	<ul style="list-style-type: none">▪ AVP▪ AVP▪ AVP▪ AVP▪ Judy Anne L. Juntoria, AO IV▪ Dr. Rebonfamil R. Baguio, Director III
9:01 AM - 9:30 AM	HR Overview	<ul style="list-style-type: none">▪ Janice T. Gamalong
9:31 AM - 10:30 AM	Session 1: <ul style="list-style-type: none">▪ Publication and Posting of Vacant Positions; Receipt of Application Documents; Initial Evaluation	<ul style="list-style-type: none">▪ Leonides Jimmy T. Jesuro III, AO V/HRMO III and Janice T. Gamalong, SAO
10:31 AM - 12:00 NN	Session 2: <ul style="list-style-type: none">▪ Comparative Assessment - Non-Teaching, Related Teaching and School Administrator (NTRTSA)	<ul style="list-style-type: none">▪ Janice T. Gamalong, SAO
12:01 NN - 1:00 PM	Lunch Break	
1:01 pm - 2:30 pm	Session 2: (continuation) <ul style="list-style-type: none">▪ Comparative Assessment - Teacher 1	<ul style="list-style-type: none">▪ Janice T. Gamalong, SAO and Dr. Nelma Lyn R. Barnija, CES
2:31 pm - 3:30 pm	Session 3: <ul style="list-style-type: none">▪ Behavioral Events Interview (BEI)	<ul style="list-style-type: none">▪ Dr. Roy T. Enriquez, CAO and Dr. Alfeo B. Ingay, EPS
3:31 pm - 4:00 pm	Session 4: <ul style="list-style-type: none">▪ Appointment and Probation	<ul style="list-style-type: none">▪ Janice T. Gamalong, SAO
4:01 pm - 4:30 pm	Session 5: <ul style="list-style-type: none">▪ Recruitment Planning	<ul style="list-style-type: none">▪ Leonides Jimmy T. Jesuro III, AO V/ HRMO III
4:31 pm - 5:00 pm	Ways Forward	<ul style="list-style-type: none">▪ Dr. Rebonfamil R. Baguio, Director III



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LIST OF PARTICIPANTS

No.	SDOs	Designation	Number of Participants
1	Davao City	SEPS and EPS II	2
2	Davao Oriental	SEPS and EPS II	2
3	Davao Occidental	SEPS and EPS II	2
4	Davao de Oro	SEPS and EPS II	2
5	Davao del Sur	SEPS and EPS II	2
6	Davao del Norte	SEPS and EPS II	2
7	IGACOS	SEPS and EPS II	2
8	Panabo City	SEPS and EPS II	2
9	Tagum City	SEPS and EPS II	2
10	Digos City	SEPS and EPS II	2
11	Mati City	SEPS and EPS II	2
12	Region XI- HRDD/AD	CES, CAO, SAO, EPS	4
			TOTAL: 26

