



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

OFFICE MEMORANDUM
SGOD-2023-198

To: JILLIAN APRIL A. CASAL, Project Development Officer I

Subject: **PARTICIPATION TO THE TRAINING-WORKSHOP ON PROPER HANDLING OF THE LEARNER RIGHTS AND PROTECTION DATA (BATCH 1)**

Date: June 23, 2023

1. This has reference to Regional Memorandum No. ESSD-2023-226 dated June 13, 2023, you are hereby requested to attend the **Training-Workshop on Proper Handling of the Learner Rights and Protection Data (Batch 1) on June 28-30, 2023 at NEAP-Region XI, Davao City.**
2. Travel and othe incidental expenses shall be chargeable against local funds (Division or School MOOE/LSB) subject to the usual accounting and auditing rules and regulations.
3. Further, all participants are granted with Compensatory Overtime Credits as the first day falls on a holiday in compliance with DepEd Order No. 30, s. 2012 or the Policies and Guidelines on Overtime Services and Payment in the Department of Education.
4. All concerned are required to strictly observe the health protocols as prescribed by the Inter-Agency Task Force (IATF) on COVID 19 during this pandemic.
5. Further, everyone are also encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
6. Immediate dissemination of and compliance with this memorandum is desired.



SGOD/jaac

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

or the Schools Division Superintendent:


REBECCA C. SAGOT, CESO VI
Assistant Schools Division Superintendent



Ready To: *clm R. Pilo*
Attn: *JAA Casal*
for participation



23-2031

Republic of the Philippines

Department of Education

DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM
ESSD-2023-226

To : Schools Division Superintendents
Chief Education Supervisor, ESSD

Subject: ATTENDANCE TO THE TRAINING WORKSHOP ON PROPER
HANDLING OF THE LEARNER RIGHTS AND PROTECTION
DATA BATCH ONE

Date : June 13, 2023

Attached is OUOPS Memorandum No. 2023-07-5182 from the Office of the Undersecretary for Operations dated **May 30, 2023**, which is self-explanatory.

These personnel shall participate in the training-workshop scheduled on **June 28-30, 2023**, at the **National Educators Academy of the Philippines - Region XI**:

Name of Personnel	Designation/Position	School/SDO
Stephen Mark T. Castres	Regional LRP Focal Person	ESSD - DepEd RO XI
Febby Kirstin L. Ibita	SDO - LRP Focal Person	SDO - Tagum City
Jonas P. Piore	SDO - LRP Focal Person	SDO - Davao City
Illuminado D. Boiser	SDO - LRP Focal Person	SDO - Mati City
Yvette M. Celmar	SDO - LRP Focal Person	SDO - Davao Oriental
Margirie M. Asuque	SDO - LRP Focal Person	SDO - Davao de Oro
Neil John T. Audan	SDO - LRP Focal Person	SDO - Davao del Sur
Nelson G. Balagtas	SDO - LRP Focal Person	SDO - Davao Occidental
April Rose A. Alcala	SDO - LRP Focal Person	SDO - Digos City
Glady C. Noel	SDO - LRP Focal Person	SDO - Panabo City
Jillian April A. Casal	SDO - LRP Focal Person	SDO - Davao del Norte
Rafaella Sigrid M. Quesada	SDO - LRP Focal Person	SDO - IGACOS

For confirmation of attendance and administrative preparation, identified participants are requested to pre-register on or before **June 16, 2023**, through: <https://tinyurl.com/ProperHandlingofLRPData>.

Travel expenses of the participants shall be charged against local funds (Division or School MOOE/LSB) subject to the usual accounting and auditing rules and regulations.



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147

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Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

sl In addition, all participants are granted with Compensatory Overtime Credits as the first day falls on a holiday in compliance with DepEd Order No. 30, s. 2012 or the Policies and Guidelines on Overtime Services and Payment in the Department of Education.

For guidance and compliance.

ALLAN G. FARNAZO

Director IV

Enclosed: As stated

ROE/smtc

DEPARTMENT OF EDUCATION ROXI
RECORDS SECTION

RELEASED

By: 20369

Date: _____

Time: June 15, 2023



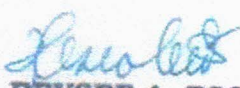


Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

OUOPS 2023 -07- 4182

TO : All Regional Directors
All Schools Division Superintendents
All others concerned

FROM : 
ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

SUBJECT : CONDUCT OF TRAINING-WORKSHOP ON PROPER HANDLING OF THE LEARNER RIGHTS AND PROTECTION DATA

DATE : May 30, 2023



The Learner Rights and Protection Office (LRPO) is mandated to serve as the lead office of Department of Education in implementing activities, including intervention mechanisms, related to learner rights and protection at different governance levels of the DepEd, pursuant to DepEd Order No. 003, series of 2021. This mandate is reflected in LRPO's *Comprehensive Strategic Plan on Child Protection in Schools and Other Learning Environments for 2022-2024*. Under Outcome Statement 3, in which LRPO will provide supportive and functional Learner Rights and Protection (LRP) structures, standard policies, and strong program implementation, monitoring and evaluation with all levels of governance.

Further, the LRPO will conduct the **Training-Workshop on Proper Handling of the Learner Rights and Protection Data**, which aims to:

- Introduce data privacy and the general facets of information security;
- Address concerns related to confidentiality, security, and preservation or retention of research data;
- Duties and responsibilities of the Central Office, Regional Offices, Division Offices and Schools in consolidating learner rights and protection reports and cases as well as handling its confidential information;
- Introduce the streamlined case management protocols for efficient handling of learner rights and protection concerns; and
- Provide ways to properly handle sensitive data and confidential information of the learners involved during the handling of learner rights and protection concerns.



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

ENCLOSURE A
List of Participants

Date: June 28-30, 2023
Time: 8:00 am - 5:00 pm
Venue: DepEd NEAP Region XI

- **5** LRPO focal persons from the Regional Offices
- **53** LRPO focal persons from the Schools Division Offices

BATCH 1		
Region	Number of RO Participants	Number of SDO Participants
Region IX	1	8
Region X	1	14
Region XI	1	11
Region XII	1	8
Region XIII	1	12

Date: August 16-18, 2023
Time: 8:00 am - 5:00 pm
Venue: to be announced

- **8** LRPO focal persons from the Regional Offices
- **67** LRPO focal persons from the Schools Division Offices

BATCH 2		
Region	Number of RO Participants	Number of SDO Participants
NCR	2	16
Region IV-A	2	23
MIMAROPA	2	7
Region V	2	13

The Training-Workshop on Proper Handling of the Learner Rights and Protection Data will have four batches with their corresponding dates and venues, to wit:

	Batch 1	Batch 2	Batch 3	Batch 4
Dates	June 28-30, 2023	August 16-18, 2023	October 23-25, 2023	December 4-6, 2023
Venue	Davao City	to be announced	to be announced	to be announced
Number of Participants (RO focal persons)	5	8	8	6
Number of Participants (SDO focal persons)	53	59	51	54

All alternate and permanent regional and schools division focal are requested to attend and participate in the aforementioned training-workshop. Travel expenses of all participants shall be charged to local funds. *(Please see Enclosure A for the breakdown of participants by batches).*

In the selection of Schools Division Office focal participants, the Regional Office shall be guided by the following conditions:

1. There should be only **one** participant from Schools Division Office; and
2. Participants should be the **official** learner rights and protection focal persons and/or their alternates.

Further, all participants are required to pre-register through this link: <https://tinyurl.com/ProperHandlingofLRPData> not later than June 16, 2023. Enclosed is the indicative program for your reference (see Enclosure 2).

Relatedly, this Office requests the issuance of Compensatory Overtime Credits to the invited participants if the abovementioned event falls under a holiday or non working day in compliance with DepEd Order No. 30, s. 2012 or the Policies and Guidelines on Overtime Services and Payment in the Department of Education, *viz:*

Section D.2 (2.2): OT Services shall include:

2.2: Those rendered during Saturday, Sundays, and holidays or non-working days to start at 8:00 AM up to 5:00 PM.

For any related concerns and clarifications, you may coordinate with the following LRPO staff:

1. Ms. Ann May Aguinaldo at viber number (+63 906-889-7732) or email at ann.aguinaldo@deped.gov.ph; or
2. Mr. Harvey Dollente at viber number (+63 965-579-5363) or email at harvey.dollente@deped.gov.ph.

Immediate dissemination of and response to this Memorandum are desired.

For your immediate compliance

ENCLOSURE A
List of Participants

(continuation)

Date: October 23-25, 2023
Time: 8:00 am - 5:00 pm
Venue: to be announced

- 8 LRPO focal persons from the Regional Offices
- 59 LRPO focal persons from the Schools Division Offices

BATCH 3		
Region	Number of RO Participants	Number of SDO Participants
Region I	2	14
Region II	2	9
Region III	2	20
CAR	2	8

Date: December 4-6, 2023
Time: 8:00 am - 5:00 pm
Venue: to be announced

- 8 LRPO focal persons from the Regional Offices
- 67 LRPO focal persons from the Schools Division Offices

BATCH 4		
Region	Number of RO Participants	Number of SDO Participants
Region VI	2	21
Region VII	2	20
Region VIII	2	13



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ENCLOSURE B
Indicative Program

DAY 0 (Wednesday)	
8:00 AM - 12:00 NN	Arrival and Check-in of Participants
12:00 NN - 1:00 PM	Healthy Lunch
1:00 PM - 2:00 PM	Registration of Participants (Main Hall)
2:00 PM - 2:15 PM	Preliminaries: Nationalistic Anthem Prayer Pangatang Makabata
2:15 PM - 2:30 PM	Welcome Remarks Inspirational Message
2:30 PM - 3:30 PM	Introduction of Participants
3:30 PM - 4:30 PM	Workshop Objectives and Levelling of Expectations
4:30 PM - 5:00 PM	House Rules
6:00 PM	DINNER
DAY 1 (Thursday)	
8:30 AM - 9:00 AM	Management of Learning
9:00 AM - 10:00 AM	Introduction to Data Privacy and its overall facets <i>National Privacy Commission</i>
10:00 AM - 10:15 AM	Mental Break
10:15 AM - 11:00 PM	Safety Measures on Data Breach and Information Leakage <i>Department of Information and Communications Technology</i>
11:00 PM - 12:00 NN	Child Protection Network
12:00 NN - 1:00 PM	Healthy Lunch
1:00 PM- 3:00 PM	Monthly, Quarterly, Bi-Annual and Annual Consolidation of Reports <i>Learner Rights and Protection Office</i>
3:00 PM - 3:15 PM	Mental Break

3:15 PM - 5:00 PM	Proper Handling of Learner Rights and Protection Data <i>Learner Rights and Protection Office</i>
6:00 PM	DINNER
DAY 2 (Friday)	
8:30 AM - 9:00 AM	Management of Learning
9:00 AM - 10:00 AM	Introduction of Streamlined Case Management Protocols <i>Stairway Foundation Inc</i>
10:00 AM - 10:15 AM	Mental Break
10:15 AM - 11:00 AM	Continuation of Discussion of Stairway Foundation Inc
11:00 AM - 12:00 NN	Wrap-up Ways Forward
12:00 NN - 1:00 PM	Healthy Lunch
1:00 PM	Home Sweet Home
Mr. Harvey S. Dollente <i>Master of the Ceremony</i>	