



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2023-201

To: Assistant Schools Division Superintendent
Chief – School Governance and Operations Division
Chief – Curriculum Implementation Division
All Others Concerned

Subject: **ATTENDANCE FOR THE REGIONAL TRAINING ON POLICY ASSESSMENT AND IMPLEMENTATION**

Date: June 30, 2023

1. This is relative to the Regional Memorandum - PPRD -2023-069 dated June 26, 2023, which indicated that the Regional Office, thru the Policy, Planning, and Research Division (PPRD) will be conducting **Regional Training On Policy Assessment and Implementation** on **July 6-7, 2023**, at **Opal Room of RELC-NEAP, Quirino Ave., Davao City**.
2. The activity aims to achieve the following:
 - a) orient the participants on the DepEd's policy review and implementation process;
 - b) identify the objectives (goal, outcome, and outputs) of the selected policy for group workshops/activities; and
 - c) capacitate participants on the crafting of policy implementation plan.
3. The participants of this activity are the SEPS for Planning & Research and CID Education Program Supervisor. Likewise, the abovementioned participants are requested to pre-register through <https://bit.ly/PreregPolicyAssessment>. See attached list of the participants.
4. As part of the workshop, participants are requested to submit the pre-work template (see attached documents for the Mechanics) on or before July 3, 2023, before 5:00 pm.
5. Transportation, incidental expenses, and board and lodging shall be charged against local funds subject to the existing accounting and auditing rules and regulations.
6. All concerned must **STRICTLY** observe the health protocols prescribed by the Inter-Agency Task Force (IATF) on COVID-19 during this pandemic. Further, everyone is encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
7. For information and widest dissemination to all concerned.



REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

SGOD/mom

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**LIST OF PARTICIPANTS FOR THE REGIONAL TRAINING ON POLICY ASSESSMENT
AND IMPLEMENTATION**

July 6-7, 2023

Opal Room of RELC-NEAP, Quirino Ave., Davao City

No.	Name	Designation	Station
1	Exelsis Deo A. Deloy, PhD	CID - EPS	Division Office
2	Melanie O. Mandin, RGC	SEPS-P&R	Division Office





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DAVAO REGION

Office of the Regional Director

Annex 3

Mechanics and Pre-work Template

Objectives:

Identify the objectives (goal, outcome, and outputs) of the selected policy for group workshops/activities during the virtual training.

Mechanics:

1. Each division shall identify a DepEd Order (see prework) which will be the subject of group workshop/exercise.
2. The selected DepEd Order shall be: - Related to Planning and Research functions and relevant to office operations - Issued from 2016 onwards - Active or is presently being implemented.
3. SDO may select a non-PS DepEd Orders as last resort and with justification (e.g. Planning and Research has an oversight role in policy monitoring & evaluation).
4. Identify the objectives of the DepEd Order, namely: - Goal (See Policy Statement and also Rationale and Scope) - Outcome (See Policy Statement and also Rationale and Scope) - Outputs (See Procedures).
5. Submit/upload your accomplished workshop template on or before on or before July 3, 2023 through <https://bit.ly/PreregPolicyAssessment>.

DepEd Order No.	Title	Date Issue
16 s. 2017	The Research Management Guidelines	20-Mar-17
58 s. 2017	Adoption of New School Forms for Kindergarten, Senior High School, Alternative Learning System, Health and Nutrition and Standardization of Permanent Records	27-Nov-17
3 s. 2018	Basic Education Enrollment Policy/Information Requirements and Validation Processes	26-Jan-18
27 s. 2019	Guidelines on the Yearly Collection of Data	20-Sep-19
8 s. 2020	Guidelines on Enrollment for School Year 2020-2021 in the Context of the Public Health Emergency due to COVID-19	28-May-20
12 s. 2020	Adoption of the Basic Education Learning Continuity Plan for School Year 2020-2021 in the Light of the COVID-19 Public Health Emergency	19-Jun-20
11 s. 2021	Guidelines on the Operationalization of the Program Management Information System	24-Feb-21



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Pre-work Template

DepEd Order Number, Year, Title	Goal/Impact <i>Long-term, widespread improvement in the society/agency</i>	Outcome/s <i>Intermediate effects of outputs to clients</i>	Output/s <i>Products and Services Produced</i>
Example: DO 13 s. 2015: Establishment of a Policy Development Process at the Department of Education	Effective and efficient achievement of education outcomes	DepEd offices developed responsive policies through established policy development process	DepEd policies issued Policies reviewed/evaluated Proposed policies compliant with standards



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