



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2023-202

To: Assistant Schools Division Superintendent
Chief – School Governance and Operations Division
Chief – Curriculum Implementation Division
Public Schools District Supervisors
Secondary School Heads
Elementary School Heads
All Others Concerned

Subject: **REORGANIZATION OF THE SCHOOLS DIVISION RESEARCH COMMITTEE (SDRC) and DIVISION RESEARCH MANAGEMENT TEAM (DRMT)**

Date: July 4, 2023

1. Pursuant to DepEd Order No. 16 s. 2017, the Research Management Guidelines, and Research Committees are in place to provide guidance on research directions, particularly in aligning such initiatives with the national and local Basic Education Research Agenda (BERA). The SDRC and DRMT will spearhead the call for proposals, evaluation, approval, and submission of the approved proposals to the Regional Policy Planning and Research Division, partnership, and dissemination of the results.
2. In line with this, to further streamline the processes regarding the conduct and implementation of research in the division, the SDRC, and DRMT are reorganized and reconstituted. Following are the new composition of SDRC and DRMT with their corresponding Roles and Regulations incurred below:

Schools Division Research Committee

No.	Name	Designation/Position	Station
1	Rebecca C. Sagot, CESO V	ASDS, Chairperson	Division Office
2	Edward C. Amoguis, EdD	CID- Chief, Co-Chairperson	Division Office
3	Ramel M. Pilo, CESE	SGOD- Chief, Co-Chairperson	Division Office
4	Janice A. Fernandez, PhD	PSDS, Member	Division Office
5	Dominic M. Dizon, EdD	PSDS, Member	Division Office
6	Exelcis Deo A. Deloy, PhD	EPS, Member	Division Office
7	Romela T. Pangandoyon	SEPS, Member	Division Office
8	Norhan C. Jalmaani	EPS II, Member	Division Office
9	Melanie O. Mandin, RGC	SEPS, Member	Division Office





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Duties and Responsibilities of the Schools Division Research Committee

- a. Review and approve evaluated research papers from the 11 Districts of Davao del Norte Division;
- b. Ensure the quality assurance and scientific soundness of the submitted research in the Division;
- c. Work collaboratively and respectfully with other members of the SDRC;
- d. Attend designated tasks without asking for any amount and remuneration from the researchers and other individuals involved; and
- e. Attend meetings, conferences, and training within the District, Division, Region, National, and even International Levels.

Division Research Management Team

No.	Name	Designation	Station
1	Emmanuel Abuzo, PhD	MT II	Sawata NHS
2	Jeramie S. Pilayan, EdD	T III/ EREG Member	Mesaoy NHS
3	Carjoline G. Delima	TII	Baltazar Valenzuela NHS Nicor
4	Sidney Daray, EdD	TIII	Sagayen NHS
5	Donna Fe Maynucas	TIII	Sto. Nino NHS
6	Rey E. Villagracia	TIII/ EREG Member	Cabay-angan ES
7	Divina Pelobello	HT	Asuncion NHS
8	Ryan S. Digan	TIII	Sua-on NHS
9	Allan J. Paglinawan	PI	Dona Carmen NHS
10.	Oliver U. Emata	PIV	New Corella NHS
11.	Evelyn P. Lucas	PIII	Kapalong NHS
12.	Ruel Lugatiman	TIII	PongPong ES

Duties and Responsibilities of the Division Research Management Team

- a. Organize, coordinate, and document meetings of the Committee;
 - b. Conduct initial screening of submitted research proposals for compliance with submission guidelines;
 - c. Aid SDRC members in recommending proposals for approval as per the criteria and scoring template provided in DO 16 s. 2017;
 - d. Conduct monitoring of research initiatives in schools and community learning centers within the division;
 - e. Prepare a report on accomplishments related to Division research initiatives; and
 - f. Help facilitate the conduct of Quality Control Checking (QCC) of the completed BERF and Non-BERF research to be uploaded in the E-Saliksik portal.
3. All Division Personnel who intend to do research initiatives and training shall course through the approval from the Planning & Research Unit to ensure the proper implementation of the Research Management Guidelines.

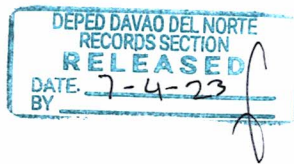





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4. All concerned must STRICTLY observe the health protocols prescribed by the Inter-Agency Task Force (IATF) on COVID-19 during this pandemic. Further, everyone is encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
5. For information and widest dissemination to all concerned.




REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

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