



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM  
SGOD-2023-0206

To: Assistant Schools Division Superintendent  
Chief, Education Program Supervisor, School Governance and Operations Division  
Chief, Education Program Supervisor, Curriculum Implementation Division  
Concerned School Heads – Elementary, Secondary, and Integrated  
All others concerned

Subject: **ADVISORY ON THE CONDUCT OF STAFF SAFETY AND DISASTER PREPAREDNESS TRAINING**

Date: July 6, 2023

1. In relation to Division Memorandum SGOD-2023-0196 with the subject, **Staff Safety and Disaster Preparedness Training**, the final list of participants and indicative program of activities are attached for reference and guidance.
2. It is reiterated that all participants are required to wear proper clothing for simulation exercises, including appropriate swimming attire and gears such as rash guard, shorts with leggings, and head cap. Too revealing clothes and swim wears are not allowed during the whole duration of the training.
3. Also, all participants are required to complete all sessions to get a Certificate of Completion. Hence, participants with existing medical issues and other concerns that may hamper their full participation must inform the Division DRRM Focal Person before the set schedule.
4. Further, Ms. Melanie O. Madin, RGC is requested to facilitate the session on Psychological First Aid in lieu of Ms. Mary Kristine C. Sagot since the latter will be on official business during the said training.
5. Everyone is enjoined to continually support and recognize the value of equality and diversity as well as ensure STRICT adherence to the health and safety protocols in all undertakings relevant to the activity.
6. For immediate dissemination and compliance.



**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent





## STAFF SAFETY AND DISASTER PREPAREDNESS TRAINING

### LIST OF PARTICIPANTS

#### SCHOOL DRRM COORDINATORS

NAME	OFFICE
AIRA MAY L. APURA	BALAGUNAN ES
LEOMAR C. DORIAS	ANIBONGAN NHS
JANZEL D. AÑOBER	SALVACION ELEMENTARY SCHOOL
KIZEL M. HALILI	BUAN ELEMENTARY SCHOOL
CRISTITA B. PARCON	PAMACAUN INTEGRATED SCHOOL
CRISOSTOMO P. FERNANDEZ	KAPATAGAN INTEGRATED SCHOOL
REMELYN G. NARCISO	NAPUNGAS ELEMENTARY SCHOOL
CYRYNN KAYE C. JURADA	SAGANA ELEMENTARY SCHOOL
CHERRY ANN B. RANQUE	MOLING ELEMENTARY SCHOOL
DANILI E. BOTE	BENIGNO Q. MARTIR NATIONAL HIGH SCHOOL
CHARINA M. CASTOR	ANIBONGAN ES
EUGENE A. DAGA-ANG	TAWINIAN ELEMENTARY SCHOOL
IRISH SAWAN DAKIT	LIGUYON ELEMENTARY SCHOOL
DOMINADOR G. ESPINA JR.	PINAMUNO ELEMENTARY SCHOOL
CRISTY T. PIQUERO	LIMBAAN NATIONAL HIGH SCHOOL
CATALINA M. GALLANA	BACALE ELEMENTARY SCHOOL
LEAH MAE L. GORRE	DACUDAO ELEMENTARY SCHOOL
PROCESO L. ARANGES, JR	LIBUTON ELEMENTARY SCHOOL
JERGEN H. NATCHER	PINAMUNO NATIONAL HIGH SCHOOL
EMEE C. ARNEJO	RIZAL INTEGRATED SCHOOL
EGIE BOY CAUBA	KINAMAYAN INTEGRATED SCHOOL
RENZO O. CORTEZ	NEW CASAY ELEMENTARY SCHOOL
RAUL H. TADLE	MANGALCAL ELEMENTARY SCHOOL
RHEAMARIE D. COLLANO	AGMAN PRIMARY SCHOOL
JERRYMAE D. CADUTDUT	BANGKAWAN ELEMENTARY SCHOOL





## STAFF SAFETY AND DISASTER PREPAREDNESS TRAINING

### INDICATIVE PROGRAM OF ACTIVITIES

<b>DAY 1: JULY 17, 2023</b>		
<b>TIME</b>	<b>ACTIVITY</b>	<b>IN-CHARGE</b>
8:00am – 8:30am	Arrival/ Registration	TWG
8:30am – 9:00am	Opening Program: National Anthem Prayer  Opening Message  Rationale  Message	AVP AVP  Ramel M. Pilo Chief ES, SGOD  Mary Kristine C. Sagot PDO II – DRRM  Reynaldo B. Mellorida, CESO V Schools Division Superintendent
9:00am – 12:00nn	Psychological First Aid	Melanie O. Mandin, RGC SEPS – Planning & Research
12:00nn – 1:00pm	Lunch Break	
1:00pm – 5:00pm	Psychological First Aid Simulation Exercises	Melanie O. Mandin, RGC SEPS – Planning & Research
<b>DAY 2: July 18, 2023</b>		
<b>TIME</b>	<b>ACTIVITY</b>	<b>IN-CHARGE</b>
8:00am – 8:30am	Arrival/ Registration	TWG
8:30am -12:00nn	Basic Swimming & Water Safety	PDRRM Instructors
12:00nn – 1:00pm	Lunch Break	
1:00pm – 5:00pm	Basic Swimming & Water Safety	PDRRM Instructors
<b>DAY 3: July 19, 2023</b>		
<b>TIME</b>	<b>ACTIVITY</b>	<b>IN-CHARGE</b>
8:00am – 8:30am	Arrival/ Registration	TWG
8:30am -12:00nn	Basic Swimming & Water Safety	PDRRM Instructors
12:00nn – 1:00pm	Lunch Break	
1:00pm – 5:00pm	Basic Swimming & Water Safety	PDRRM Instructors
<b>DAY 4: July 20, 2023</b>		
<b>TIME</b>	<b>ACTIVITY</b>	<b>IN-CHARGE</b>
8:00am – 8:30am	Arrival/ Registration	TWG
8:30am -12:00nn	Basic Rescue and Emergency Drills Simulation	PDRRM Instructors
12:00nn – 1:00pm	Lunch Break	
1:00pm – 4:00pm	Basic Rescue and Emergency Drills Simulation	PDRRM Instructors
4:00pm – 4:30pm	Action Planning	TWG
4:30pm – 5:00pm	Closing Program	TWG

