



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2023-219

To: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
Education Program Supervisor, School Governance and Operations Division
Education Program Supervisors, Curriculum Implementation Division
Public Schools District Supervisors
All Others Concerned

Subject: **INSPECTION AND VALIDATION OF PRIVATE SCHOOLS APPLYING FOR RENEWAL OF GOVERNMENT PERMIT AND CHECKING AND READING OF APPLICATION DOCUMENTS FOR ISSUANCE OF SPECIAL ORDER**

Date: July 13, 2023

1. In relation to the private schools' application for renewal of government permit, there shall be an onsite inspection and validation to the concerned private schools on July 20-21, 2023 (see enclosure 1 for the schedule).
2. Meanwhile, the checking and reading of application documents for the Issuance of Special Order (SO) shall be done on July 25-26, 2023 in both congressional districts at the venues and dates specified herein (see enclosure 2).
3. The Division Evaluation and Inspection Team, whose names are listed below, will facilitate the said inspection and validation and the checking and reading of SO application documents.

NAME	POSITION/ DESIGNATION	STATION
1. RAMEL M. PILO	Chief ES	SGOD
2. DR. EDUARD C. AMOGUIS	Chief ES	CID
3. DR. GRACE SANTA T. DACLAN	EPS	CID
4. ARNEL F. LABASAN	SEPS	SGOD
5. MELANIE O. MANDIN	SEPS	SGOD
6. DANILO JR. Q. LUMAYNO	EPS II	SGOD
7. DR. EVELYN GRACE H. LABASAN	EPS	CID
8. DR. ERNIE M. AGUAN	EPS	CID
9. DR. MEDOS O. JALA	EPS	CID
10. DR. EDGAR L. MANARAN	EPS	CID
11. ELVIN A. ANAJAO	PDO I	SGOD



4. It is emphasized that everyone shall observe and follow the minimum health protocols in accordance with the Inter-Agency Task Force Against Infectious Disease (IATF) and Department of Health (DOH) rules and guidelines, while the Equal Opportunity Principle (EOP) must always be upheld.
5. For information and strict compliance of the concerned.


REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

Enclosures: As stated
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Enclosure 1:

**LIST AND SCHEDULE OF PRIVATE SCHOOLS'
INSPECTION AND VALIDATION FOR RENEWAL OF GOVERNMENT PERMIT**

SCHOOL	DATE OF INSPECTION AND VALIDATION
Maryknoll High School of Asuncion	July 20, 2023
St. Jude Academy of Mindanao Foundation, Inc.	
Quezon Memorial Institute of Technology, Inc.	
Davao Winchester Colleges, Inc.	July 21, 2023
Temple Christian School of Sto. Tomas	



Enclosure 2:

**SCHEDULE OF CHECKING AND READING OF APPLICATION DOCUMENTS
FOR THE ISSUANCE OF SPECIAL ORDER**

CONGRESSIONAL DISTRICT	VENUE	DATE
First Congressional District	Maryknoll School of Maniki	July 25, 2023
Second Congressional District	Maryknoll School of Sto. Tomas	July 26, 2023

