



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

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**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM  
SGOD-2023-0326

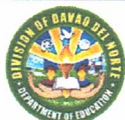
To: Assistant Schools Division Superintendent  
Chief Education Program Supervisor, CID  
Chief, Education Program Supervisor, SGOD  
Education Program Supervisors, CID  
Education Program Supervisor, SGOD  
Public Schools District Supervisors  
Concerned Public School Heads, Integrated, Elementary, Secondary Schools  
Private Schools  
All others concerned

Subject: **SEAMEO SEN's Scholarship Offering for November 2023**

Date: September 25, 2023

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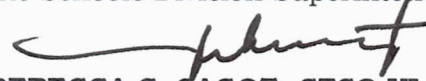
1. Attached is memorandum HRDD-2023-248 relative to SEAMEO SEN's Scholarship Offering for November 2023, the SEAMEO Regional Center for Special Educational Needs (SEN) is accepting nominees for its training course entitled, **Speech and Occupational Therapy for Learners with Special Educational Needs** on **November 20-24, 2023**.
2. Anent to this, nomination form and other required documents must be submitted through Google form: <https://bit.ly/3PeWkZN>, using the official DepEd email accounts on or before **September 26, 2023**.
3. The general eligibility requirements/checklist, documentary requirements, and other important details are found in the enclosures.
4. In view of the foregoing, attendance of interested participants is voluntary subject to no disruption of classes policy. Hence, adherence to DO 9, s. 2005 on Instituting Measures to Increase Engage Time-on-task, and DO 030, s. 2021, on the Multi-year Implementing Guidelines on the Allocation and Utilization of the Human Resource Development Fund for teachers and school leaders shall be observed.
5. In participating in the different activities, the **Equal Opportunities Principle (EOP)** shall be observed at all times where all individuals are fully recognized regardless of gender, religion, ethnicity, and political affiliations.



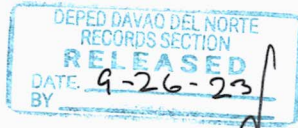
6. Immediate dissemination of this memorandum is desired.

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent:

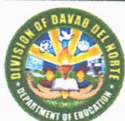


**REBECCA C. SAGOT, CESO VI**  
Assistant Schools Division Superintendent



Enclosed: As stated.

SGOD/jaam



ECOVERS

29-23911



Republic of the Philippines  
**Department of Education**  
DAVAO REGION

**Office of the Regional Director**

**REGIONAL MEMORANDUM**

HRDD-2023-248

To : Assistant Regional Director  
Schools Division Superintendents

Subject: SEAMEO SEN's Scholarship Offering for November 2023

Date : September 22, 2023

Relative to DM-OUHROD-2023-1285, the SEAMEO Regional Center for Special Educational Needs (SEN) is accepting nominees for its training course entitled, **Speech and Occupational Therapy for Learners with Special Educational Needs** on November 20-24, 2023.

Anent to this, nomination form and other required documents must be submitted through Google Form: <https://bit.ly/3PeWkZN>, using the official DepEd email accounts on or before **September 26, 2023**.

Further, potential nominees are informed that clearance from HRDD/NEAP is one of the documentary requirements for the application to SEAMEO SEN Scholarship. Relevant details are found in the enclosures.

For further information and inquiries, email DepEd Scholarship Secretariat at [scholarships@deped.gov.ph](mailto:scholarships@deped.gov.ph).

Immediate dissemination of this Memorandum is desired.

**ALLAN G. FARNAZO**  
Director IV

By the Authority of the Regional Director

REBECCA M. SINGUIO  
Director III 22 SEP 2023

RECEIVED  
RECORDS SECTION  
**RELEASED**  
Date: Sept. 22, 2023  
23911

Enclosed: As Stated.

ROH/kfy





Republika ng Pilipinas

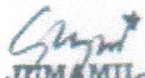
# Department of Education

OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

RECEIVED  
SEP 15 2023  
8:37

**MEMORANDUM**  
**DM-OUHROD-2023-1281**

**TO :** Regional Directors  
Schools Division Superintendents  
Public Elementary and Secondary School Heads  
All Others Concerned

**FROM :**   
**GLORIA JUMAMIL-MERCADO**  
Undersecretary for Human Resource and Organizational Development

**SUBJECT :** SEAMEO SEN's Scholarship Offering for November 2023

**DATE :** September 15, 2023

1. The SEAMEO Regional Center for Special Educational Needs (SEN) announces its scholarship offering on the training titled, "Speech and Occupational Therapy for Learners with Special Educational Needs."

The course details are as follows:

<b>Course Title</b>	Speech and Occupational Therapy for Learners with Special Educational Needs
<b>Course Schedule</b>	November 20-24, 2023
<b>No. of Slots</b>	2 Slots
<b>Modality</b>	Face to Face
<b>Target Participants</b>	Primary/Secondary/Inclusive/Mainstream School Teacher of Special Education

2. Please be advised that SEAMEO SEN will only be able to offer partial scholarships for accommodation, meals, and educational visits. However, please be advised also that all selected participants will cover the cost of their **airfare expenses**.

3. For selection purposes, NEAP encourages each Regional Office to nominate at least one **primary or secondary Special Education Teacher**. All nominees must meet the qualifications and submit the documentary requirements as listed in **Enclosure 1**.

4. **The Participant Nomination Form and required documents must be filled out and uploaded** on or before the set deadline for each course, through this Google Form <https://bit.ly/3PeWkZN> **on or before September 26, 2023**. Please use the official DepEd email accounts and submit the documents in PDF.
5. Applications may be disqualified due to various reasons such as but not limited to incomplete requirements, no official endorsement/s, application was sent directly to through the secretariat's email, discrepancy in documents, etc.
6. For questions and clarifications, please email the DepEd Scholarship Secretariat at [scholarships@deped.gov.ph](mailto:scholarships@deped.gov.ph).
7. Immediate dissemination and appropriate action on this memorandum is desired.

## GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST

Name:	
Scholarship Program:	
Sponsoring Agency/Organization:	
Region/SDO:	
Work Station:	

Remarks (✓, ✗, others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen.	Updated Personal Data Sheet
	b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years.	Latest rated performance rating with approved IDP
	c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	
	d. Must be holding a permanent item.	Updated Service Record
	e. Must be physically, mentally, and psychologically fit.	Medical certificate from any government physician as to health status.
	f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree).	Updated Personal Data Sheet
	g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	
	h. Must be willing to sign a Scholarship Contract and commit to its provisions.	(shall be complied after being officially nominated)
	i. Must be willing to prepare, share, and implement a Scholarship Report and Work Application Plan (WAP).	
	j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges
	k. Has already finished his/her existing service obligation for a scholarship, if any. **in any case that the HRDD has no existing format, please use Enclosure 2 of this memo l. Has no pending application for retirement.	Clearance from HRDD/NEAP
	m. Must be able to render his/her service obligation vis- a- vis duration of the scholarship.	