



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2023-335

To: Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD
Chief Education Supervisor, CID
Education Program Supervisor, SGOD
Education Program Supervisors, CID
All Public Schools District Supervisors
All Concerned Division Personnel
All School Heads
All Teachers

Subject: **REMINDERS ON THE PARENT-TEACHER ASSOCIATION ELECTION TIMELINES**

Date: September 26, 2023

1. In reference to the DepEd Order No. 13, s. 2023 titled **“Omnibus Guidelines on the Regulation of the Operations of the Parent-Teacher Associations (PTAs)”**, this Division Office through the Office of the School Governance and Operations Division reminds all the schools and districts of the following Parent-Association Election Timelines:

	Election Timeline
- Homeroom Parent-Teacher Association - Grade-Level Parent-Teacher Association - School Parent-Teacher Association	- Within 30 calendar days from the first day of the class - Not later than September 27, 2023
- Federated Parent-Teacher Association (Municipal Level)	- Within 60 calendar days from the first day of the class - Not later than October 28, 2023
- Federated Parent-Teacher Association (Provincial/Division Level)	- Within 75 calendar days from the first day of the class - Not later than November 13, 2023

2. All the Schools and Districts are advised to submit their list of School Parent-Teacher Association and Municipal Federated Parent-Teacher Association Officers on or before November 6, 2023 through the Google Sheet link below:

<http://tinyurl.com/DAVNORPTAOfficers>



3. Further, all concerned are required to strictly abide by the mentioned Omnibus Guidelines.
4. In adherence to all policies, everyone is encouraged to continuously support and value the Equal Opportunity Principle (EOP) within the Department.
5. Immediate dissemination of and compliance with this memorandum is desired.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

For the Schools Division Superintendent:

RAMEL M. PILO
Chief Education Supervisor



SGOD/ncj

