



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM  
SGOD-2023-351

To: Assistant Schools Division Superintendent  
Chief, Education Supervisor, Schools Governance and Operations Division  
Concerned School Heads – New Santiago ES  
Nasinabong ES

Subject: **PARTICIPATION TO THE 2023 REGIONAL CLIMATE CHANGE CARAVAN “TREE PLANTING, GROWING, AND CARING”**

Date: October 9, 2023

The Department of Education Regional Office XI will be conducting the 2023 Regional Climate Change Caravan on October 20, 2023 with a pre-activity of “Tree Planting, Growing, and Caring” on **October 13, 2023** at **Sitio Balutakay, Barangay Managa, Bansalan, Davao del Sur**.

In line with this, the following personnel are requested to attend the above-mentioned Regional Climate Change Caravan pre-activity, to wit:

Name	Position
Reynaldo B. Mellorida, CESO V	Schools Division Superintendent
Rebecca C. Sagot	Assistant Schools Division Superintendent
Mary Kristine C. Sagot	PDO II – DRRM
Jillian April A. Casal	PDO I – YFP
Rendel B. Miranda	School Head - Nasinabong ES/ School DRRM Representative
Dominador Dayson Jr.	School Head – New Santiago ES/ School YES-O Representative
Arturo Salva	Driver

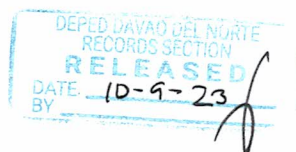
Program will start at 8:00am. Hence, travel time from the Division Office shall be at 5:00am. Attached is the Regional Memorandum for reference and guidance.

It is further advised that necessary arrangements must be made to ensure no disruption of classes and continuous delivery of essential school services.

Travelling and other allowable expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

Everyone is enjoined to continually support and recognize the value of equality and diversity in adherence to the Equal Opportunity Principle (EOP).

For compliance.



**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent





Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM  
 ESSD-2023-393

To : Schools Division Superintendents  
 Regional Office Functional Division Chiefs  
 All Others Concerned

Subject : 2023 REGIONAL CLIMATE CHANGE CARAVAN  
 "TREE PLANTING, GROWING AND CARING"

Date : September 26, 2023

The Department of Education XI through the Education Support Services Division in collaboration with Davao del Sur Division will be conducting the 2023 Regional Climate Change Caravan on October 20, 2023 and one of its pre-activities as continuous campaign of its core value Makakalikasan, is the conduct of "Tree Planting, Growing and Caring Activity" on **October 13, 2023, (Friday)** at **Siteo Baintakay, Brgy. Managa, Bansalan, Davao del Sur.**

In this connection, it is hereby requested that the following personnel shall attend the said activity per Offices;

Regional Office	Schools Division Offices
Regional Director	Schools Division Superintendent
Assistant Regional Director	Assistant Schools Superintendent
Chiefs of the Functional Divisions	PDO II – Division DRRM Coordinator
Legal Unit	School DRRM Coordinator
ESSD Staff	PDO I – Division YFD (YES-O) Focal
	School YES- O Coordinator

Further, to ensure the safety of the participants before, during and after the conduct of the activity, they must be physically fit, bring individual planting tools, wear appropriate attire and first aid kits.

Moreover, it is also requested that the SDOs shall provide vehicle to and from the venue.

Immediate and wide dissemination of this Memorandum is desired.

DEPARTMENT OF EDUCATION  
 RECORDS SECTION  
**RELEASED**

By the Authority of the Regional Director

**ALLAN G. FARNAZO**  
 Director IV

By: *[Signature]*  
 Enclosed: As stipulated. R. Baguio

**REBONFARAY R. BAGUIO**  
 Director III

28 SEP 2023



Address: F. Torres St., Davao City (8000)  
 Telephone Nos.: (082) 291-1665; (082) 221-6147

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Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

**Office of the Regional Director**  
**REGIONAL CLIMATE CHANGE CARAVAN**  
 October 13, 2023

*Pre-Caravan Activity*  
**Puno ka, Para kay Apo; Tree Planting, Growing and Caring Activity**  
 October 13, 2023, Friday  
 Sitio Balutakay, Brgy. Managa, Bansalan, Davao del Sur

Time	
5:00 AM-8:00 AM	Travel Time to program venue ( <b>Balutakay Elementary School, Bansalan</b> )
8:00 AM- 8:30 AM	
	Welcome Message  <b>Lorenzo E. Mendoza, CESO V</b> Schools Division Superintendent  <b>Hon. Yvonne Roña Cagas</b> Provincial Governor Province of Davao del Sur
	Message  <b>Archelito L. Mallari, Ph.D</b> OIC, Mt. Apo National Protected-Area Superintendent MANP-PASU
	Message and Declaration on the Opening of the Activity  <b>Allan G. Farnazo</b> Director IV
	Distribution of Plaques and Photo Opportunity
8:30 AM – 9: 00 AM	Travel time to Planting Site
9:00 AM- 12:00 NN	Tree Planting, Growing and Caring Activities
12:00 NN-3:00 PM	Lunch Break
	Distribution of Certificates
	Departure and Travel Time



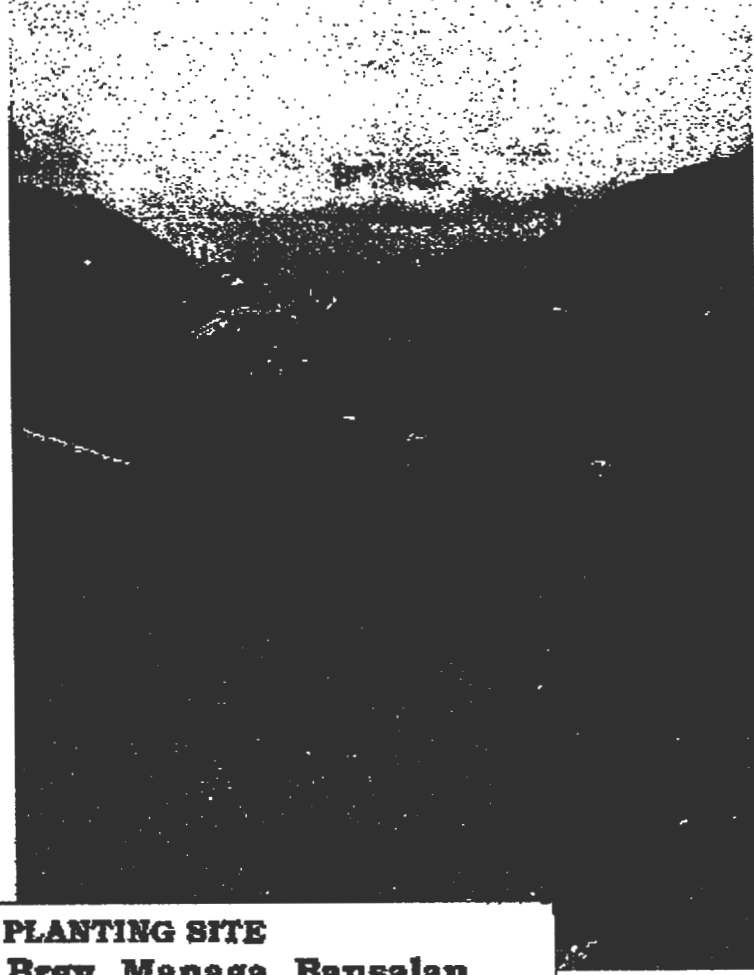
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**Department of Education**  
DAVAO REGION

Office of the Regional Director



**TREE PLANTING SITE**  
**Sitio Balutakay, Brgy. Managa, Bansalan,**  
**Davao del Sur.**

