



Republic of the Philippines
Department of Education
REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2023-368

To: Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD
Chief Education Supervisor, CID
Division Section Heads
DepEd DavNor National Employees Union (NEU) Officers

Subject: DepEd DavNor NEU Officers Meeting

Date: October 17, 2023

1. All DepEd DavNor National Employees Union (NEU) Officers are directed to attend the meeting on **October 25, 2023**, at **1:30 p.m.** at **Division Conference Hall, Tagum City**.
2. The following items shall be discussed during the said meeting, to wit;
 - a. Health Insurance Providers Presentations of Health Insurance Packages
 - b. Flexible Working Hours for the Non-Teaching Personnel
 - c. Update on the Opening of Landbank Savings Account
3. Ms. Relyn B. Gallardo, AO IV, and Jiezl Louise H. Jamandre, AO II from the Personnel Section are enjoined to attend the meeting for the agenda item on flexible working hours.
4. Travel expenses shall be charged against any local funds, subject to the usual accounting and auditing rules and regulations.
5. In adherence to all policies, everyone is encouraged to continuously support and value equality and diversity (Equal Opportunity Principle) within the Department.
6. Immediate dissemination of this memorandum is desired.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

For the Schools Division Superintendent:

REBECCA C. SAGOT, CESO VI
Asst. Schools Division Superintendent

SGOD/rtp



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