



**Republic of the Philippines**  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF DAVAO DEL NORTE**

**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM  
 SGOD-2023-0384

To: Assistant Schools Division Superintendent  
 Chief Education Program Supervisor, CID  
 Chief, Education Program Supervisor, SGOD  
 Education Program Supervisors, CID  
 Education Program Supervisor, SGOD  
 Public Schools District Supervisors  
 Concerned Public School Heads, Integrated, Elementary, Secondary Schools  
 Private Schools  
 Division Section Heads  
 All others concerned

Subject: **ADDENDUM TO SGOD-2023-0376 ENTITLED PROVISION OF TECHNICAL ASSISTANCE, COACHING AND MENTORING OF SCHOOL HEADS ON OFFICE PERFORMANCE COMMITMENT FORM (OPCR)**

Date: November 6, 2023

- Relative to the **Provision of Technical Assistance, Coaching and Mentoring on School Heads on Office Performance Commitment Form** in accordance with DepEd Order No. 2, s. 2015 or the “Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education”, scheduled on **November 7-8, 2023**, the venue shall be at **Molave Hotel, Tagum City**.
- In connection to this, the following personnel shall attend the activity:

Participant:

Name	Position	School
CORPUZ, FAITH KATHERINE A.	HT III	Cambanogoy CES

Nurses-in-charge:  
 November 7, 2023

Name	Position	Office
CABERTO, CONSTANT DAVE G.	Nurse II	SGOD
CARDINAL, JOCELYN C.	Nurse II	SGOD

November 8, 2023

Name	Position	Office
SEPE, ANNALIZA L.	Nurse II	SGOD
CALOTES, HAZEL V.	Nurse II	SGOD



3. All other items in the previously issued memorandum relative to the conduct of this activity shall remain in full force and effect.
4. In participating in the different activities, the **Equal Opportunities Principle (EOP)** shall be observed at all times where all individuals are fully recognized regardless of gender, religion, ethnicity, and political affiliations.
5. Immediate dissemination of this Memorandum is desired.

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

SGOD/jam

