



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2023-400

To: Assistant Schools Division Superintendent
Chief, Education Supervisor, Schools Governance and Operations Division
Chief, Education Supervisor, Curriculum Implementation Division
School Heads – Public Elementary, Secondary, and Integrated Schools

Subject: **ADVISORY ON THE CONDUCT OF CONTINGENCY PLANNING WORKSHOP FOR SCHOOLS**

Date: November 14, 2023

1. All concerned participants are hereby informed that the venue for the Contingency Planning Workshop is at the **Grand Regal Hotel, Lanang, Davao City**.
2. It is reiterated that necessary arrangements must be made to ensure continued delivery of services and no disruption of classes.
3. Further, participants are reminded to prepare data regarding their school profile and impacts of disasters, as well as complete the pre-workshop templates before November 15, 2023 which can be downloaded by accomplishing this from: <https://tinyurl.com/2023ContingencyPlanning>.
4. Everyone is enjoined to continually support and recognize the value of equality and diversity in adherence to the Equal Opportunity Principle (EOP).
5. For immediate dissemination and compliance.




REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent 

