



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2023-424

To: Assistant Schools Division Superintendent
Chief, Education Supervisor, Schools Governance and Operations Division
Chief, Education Supervisor, Curriculum Implementation Division
Division Office Section Heads
All Others Concerned

Subject: **WORK-FROM-HOME SCHEME FOR DIVISION OFFICE PERSONNEL DUE TO THE 7.4 MAGNITUDE EARTHQUAKE AND ITS AFTERSHOCKS**

Date: December 3, 2023

1. In response to the recent 7.4 Magnitude Earthquake with epicenter at Hinatuan, Surigao del Sur on December 2, 2023 affecting the province of Davao del Norte with an Intensity VI or very strong shaking, as well as with the series of aftershocks, the Division Office personnel are advised to implement a **work-from-home scheme on December 4, 2023** except for those involved in ensuring safety and security of clients, personnel, and DepEd properties.
2. Moreover, the City Government of Tagum issued a Memorandum on the suspension of face-to-face classes in the elementary and secondary levels of public and private schools, and shifting to alternative delivery modes to give way for inspection of building integrity. Likewise, this Division shall implement the work-from-home scheme to facilitate conduct of building assessment in the Division Office and ensure safety of personnel before resumption of face-to-face office undertakings.
3. All Division Section Heads should come up with schemes for continued delivery of services and ensure there are no pending essential transactions.
4. Further, all are advised to keep posted for updates and prepare for aftershocks.
5. Everyone is enjoined to continually support and recognize the value of equality and diversity in adherence to the Equal Opportunity Principle (EOP).
6. For immediate dissemination and compliance.


REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

