



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

OFFICE MEMORANDUM

CID -2023 - 0117

To: **Julie Famisaran – Principal II, NAFCO Central Elementary School**

Subject: **DESIGNATION AS IN-CHARGE OF THE DISTRICT**

Date: July 14, 2023

1. In the exigency of the service and in view of the absence of **Mr. Clemente E. Timbal, Public Schools District Supervisor of Sto. Tomas East District** due to the in-house training of athletes and Palaro proper from **July 14 to August 6, 2023**, you are hereby designated In- Charge of Sto. Tomas East District.
2. As such, you are to perform the duties and responsibilities of the District Supervisor until the return of the District Supervisor.
3. When the period of designation ends, it is expected that a report shall be rendered on the activities undertaken in the district.
4. Please be guided accordingly.

  
**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent



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