



Republic of the Philippines
Department of Education
REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

OFFICE MEMORANDUM

CID-2023-0132

To: **JOCELYN C. CADIENTE**
Principal IV, Sto. Tomas Central Elementary School

Subject: **Designation as Officer-in-Charge of Sto. Tomas West District**

Date: September 19, 2023

1. In the exigency of service and in view of the absence of **MR. ERIC P. INDIE, Public Schools District Supervisor** who shall be on leave on October 31, 2023 and November 3, 2023, you are hereby designated as Officer-in-Charge of Sto. Tomas West District.
2. As such you are expected to perform duties and responsibilities, functions as needed during the stated duration.
3. This designation does not carry with it additional remuneration nor priority in promotion and is TEMPORARY in nature, subject to recall when deemed necessary.
4. Please be guided accordingly.


REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent



cid/epi

