



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

**Office of the Schools Division Superintendent**

OFFICE MEMORANDUM  
CID- 2023- 0139

To: **Grace Santa T. Daclan**

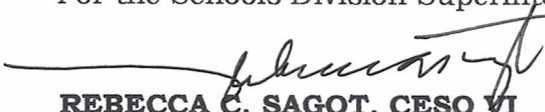
Subject: **ENHANCEMENT OF REGIONAL INITIATED ASEAN/ UNESCO INFORMATION MATERIALS**

Date: October 13, 2023

1. Relative to Regional Memorandum CLMD-2023-599, this Office allows the participation of Grace Santa T. Daclan to the Enhancement of Regional Initiated ASEAN/ UNESCO Information Materials on October 19-20, 2023, at Caraga Elementary School, Davao Oriental.
2. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
3. Expenses on food shall be charged to OSEC-11-23-3402, while the travel, accommodation, including the incidental expenses shall be charged to the Division/ local fund, and other sources of funds, all subject to the usual accounting and auditing rules, and regulations.
4. Health Protocols shall always be observed.
5. For information and compliance.

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent:

  
**REBECCA C. SAGOT, CESO VI**  
Assistant Schools Division Superintendent



Enclosure: As stated  
CID/ gstd





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Republic of the Philippines  
**Department of Education**  
DAVAO REGION

**Office of the Regional Director**

**REGIONAL MEMORANDUM**  
CLMD-2023-599

To : Schools Division Superintendents

Subject : ENHANCEMENT OF REGIONAL INITIATED  
ASEAN/UNESCO INFORMATION MATERIALS

Date : September 27, 2023

The Department of Education-Regional Office XI through the Curriculum and Learning Management Division (CLMD) shall conduct the Enhancement of Regional Initiated ASEAN/UNESCO Information Materials on October 19-20, 2023 at Caraga Elementary School, Davao Oriental.

Participants in this activity are the Education Program Supervisors assigned in Araling Panlipunan, chief of CLMD, Learning Resource Manager (LR-manager-Regional Office- XI), Public School District Supervisor of Caraga District and School head of the host school.

This activity aims to:

1. raise interest and awareness regarding ASEAN Community and Sustainable Development Goals in the host division;
2. enhance the developed Regional Initiated ASEAN/UNESCO information materials;
3. finalize the Regional Initiated ASEAN/UNESCO information materials for use as supplementary materials.

Food shall be charged to OSEC-11-23-3401 while travel and accommodation including incidental expenses shall be charged to division/local/school MOOE for division participants and OSEC-11-23-3401 for regional participants.

Service credits shall be granted to teacher-participants (DepEd Order 53, s. 2003) while Compensatory Overtime Credits (COC) shall be granted to supervisors and other non-teaching personnel (CSC and DBM Joint Circular Number, s. 2004) for the services rendered on Saturday.

Immediate dissemination of this Memorandum is desired.

By the Authority of the Regional Director

**REBONFAIMIL R. BAGUIO**  
Director III 29 SEP 2023

**ALLAN G. FARNAZO**  
Director IV

24199

Oct. 02, 2023

ROC04/drt



Address: F. Torres St., Davao City (8000)  
Telephone Nos.: (082) 291-1665; (082) 221-6147

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