



Republic of the Philippines
Department of Education
REGION XI

DEPED DIVISION OF DAVAO DEL NORTE
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SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

OFFICE MEMORANDUM

OSDS-2022-006

To: **SURIEL R. BUTIHEN**
Teacher I

Subject: Reassignment Order

Date: August 12, 2022

In the exigency of the service, you are hereby informed of the reassignment from Lower Tagasan Elementary School to Luno-Luno Elementary School effective immediately.

It is advised that you assume all accountabilities and responsibilities as School In-Charge of Luno-Luno Elementary School including the implementation of the School Improvement Plan (SIP) and the school Annual Implementation Plan (AIP), preparation and implementation of the Instructional Supervisory Plan, facilitate preparation and submission of urgent reports required by the DepEd higher Offices and other national agencies, monitor the smooth and orderly performance/implementation of the programs, projects and activities of the Department and manage the efficient and effective utilization of resources in the aforesaid.

It is expected that you secure clearance from money, property and other accountabilities in your present school before reporting to your new station, the Luno-Luno Elementary School.

This designation does not carry with it additional remuneration nor priority in promotion and is TEMPORARY in nature, subject to recall when deemed necessary.

Please be guided accordingly.

DEE D. SILVA, DPA, CESO V
Schools Division Superintendent

PER/nc

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Address: Mankilam, Tagum City, Davao del Norte
Telephone Number: (084) 216 0188
Website: www.depeddavnor.ph | Facebook: DepEd Davao del Norte

