



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

DEPED DIVISION OF DAVAO DEL NORTE  
RECORDS SECTION  
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Date: 13 OCT 2022 8:52 AM  
By: \_\_\_\_\_

**Office of the Schools Division Superintendent**

OFFICE MEMORANDUM  
No. OM-OSDS-2022-065

To: **BAYANI N. ESCOTON**  
Head Teacher I

From: The Office of the Schools Division Superintendent


Subject: Designation as Office In-Charge of the Office of the School Principal of Doña Carmen Elementary School, Kapalong West District for Financial Matters

Date: October 10, 2022

In the exigency of the service, you are informed of your designation to handle the Financial Operations of Doña Carmen Soriano Elementary School, Kapalong West District, in addition to your function as School Head of Tiburcia Elementary School effective immediately until such time that a school head shall have been appointed or designated.

This designation does not carry with it additional remuneration nor priority in promotion and is TEMPORARY in nature, subject to recall by this Office when deemed necessary.

Please be guided accordingly.

  
**DEE D. SILVA, DPA, CESO V**  
Schools Division Superintendent

Copy furnished:

- The Municipal Mayor  
Municipality of Kapalong
- The Resident Auditor  
Commission of Audit
- Planning Section
- Accounting Section
- Personnel Section
- Records Section

