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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

OFFICE MEMORANDUM
OSDS-2023-0047

To: Office of the Assistant Schools Division Superintendent
Administrative Office
Human Resource Management Office
All others concerned

Subject: VIRTUAL MEETING ON PAYROLL DEVOLUTION PROCESS

Date: February 14, 2023

Herewith is the response letter dated Febraury 08, 2023 from the office of the Regional Director stating the completion of the payroll devolution process, a virtual meeting will be conducted between the Regional Task Force on Payroll Devolution and the team behind the Division Payroll Services Unit (DPSU) on **February 16, 2023, 9:00 a.m to 11:00 a.m.**

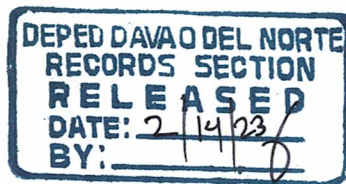
Participants of the said meeting are as follows:

1. Rosalinda N. Dionio – Administrative Officer V
2. Relyn B. Gallardo – Administrative Officer IV-HRMO
3. Roma Q. Berja – Administrative Officer II (Payroll Officer)
4. Eldito C. Loquinio – Administrative Assistant III
5. Jun Rey A. Jimena – Administrative Officer II

The aim of the said activity is to discuss the positive points and rooms for improvement during the pilot test period. Link will be sent to the Administrative Officer IV/HRMO III.

For immediate information dissemination.

For the Schools Division Superintendent:



REBECCA C. SAGOT, CESO VI
Assistant Schools Division Superintendent

Enclosed: As stated
Per/fah



15163



Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

February 08, 2023

Dr. Rebecca C. Sagot, CESO VI
Assistant Schools Division Superintendent
Division of Davao del Norte

Dear Dr. Sagot:

This has reference to the letter dated December 27, 2022 which was addressed to the Schools Division Superintendent of the Division Office of Davao del Norte, allowing the said Division Office to pilot test their own payroll system for one payroll cycle on the month of January 2023.

To complete the payroll devolution process, a virtual meeting between the Regional Task Force on Payroll Devolution and the team behind the Division Payroll Services Unit (DPSU) is scheduled on February 16, 2023, 9:00 a.m. to 11:00 a.m. The goal of the said activity is to discuss the positive points and rooms for improvement during the pilot test period. Link the said virtual meeting will be sent to the Administrative Officer IV / HRMO III of the said Division Office.

Anent to this, a written Accomplishment Report on the pilot test conducted shall be submitted by the DPSU of the Division of Davao del Norte at the email address personnel.region11@deped.gov.ph on or before February 14, 2023.

Thank you very much to you and to your team for the best efforts exerted to this undertaking.

Very truly yours,

ALLAN G. FARNAZO
Director IV

By the Authority of the Regional Director

MARIA INES C. ASUNCION
Director III
Office of the Assistant Regional Director

DEPARTMENT OF EDUCATION ROXI
RECORDS SECTION
RELEASED

By: 15163

Date: _____ Time: Feb 9, 2023

Enclosed: As stated.

ROA3/PS/ljtj



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147

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