



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

February 23, 2023

OFFICE MEMORANDUM
OSDS-2023-0055

AUTHORITY TO RENDER OVERTIME SERVICES

To: Assistant Schools Division Superintendent
Administrative Officer V
All Concerned Personnel

1. In line with the deadline for the processing of documents to be accomplished for the Performance Based Bonus PBB 2021 and consolidation of data relative to reclassification of positions for teachers, listed below are the identified personnel authorized to render overtime services on **February 24, 2023**.

ROSALINDA N. DIONIO -Administrative officer V
NIKKI C. ESCUDERO – Administrative Officer II
ALBERTO JR A. SUMAOY – Administrative Assistant III
MECCA DIANE C. ROSAL - Administrative Aide VI
JIEZL LOUISE JAMANDRE- Administrative Officer II
ROMA QUIÑIONES BERJA-Administrative Officer II
MARY GRACE B. BARRO - Administrative Officer II
JENNY A. DORIA – Administrative Officer II

2. In this connection, the aforementioned personnel are entitled to claim Compensatory Time-Off (CTO) for the services rendered as per CSC-DBM Joint Circular No. 2-A, series of 2005 entitled “Non-Monetary Remuneration for Overtime Services Rendered.”
3. For the information and guidance of the concerned personnel.

ALLAN G. FARNAZO
Regional Director
and concurrent Officer-In-Charge
Office of the Schools Division Superintendent



For the Schools Division Superintendent:


REBECCA C. SAGOT, CESO VI
Assistant Schools Division Superintendent

